

Authority Budget of: **ADOPTED COPY**

Hamilton Township Municipal Utilities Authority

State Filing Year

2020

APPROVED COPY

For the Period:

September 1, 2020

to

August 31, 2021



www.htmua.com

Authority Web Address



NJ DEPARTMENT OF
Community Affairs



Division of Local Government Services

JUN 19 2020



2020 (2020-2021) AUTHORITY BUDGET

Certification Section

2020 (2020-2021)

Hamilton Township Municipal Utilities Authority
(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM September 1, 2020 TO August 31, 2021

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Cwert CPA, RMA Date: 7/22/2020

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Cwert CPA, RMA Date: 8/19/2020

2020 (2020-2021) PREPARER'S CERTIFICATION

Hamilton Township Municipal Utilities Authority

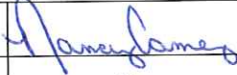
(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: **September 1, 2020** TO: **August 31, 2021**

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

| | | | |
|-----------------------|--|-------------|----------------|
| Preparer's Signature: |  | | |
| Name: | Nancy Camey | | |
| Title: | Deputy Executive Director | | |
| Address: | 6024 Ken Scull Avenue, Mays Landing NJ 08330 | | |
| Phone Number: | (609) 625-1872 | Fax Number: | (609) 625-0855 |
| E-mail address | ncamey@htmua.com | | |

2020 (2020-2021) APPROVAL CERTIFICATION


Hamilton Township Municipal Utilities Authority (Name)

AUTHORITY BUDGET

FISCAL YEAR: **FROM:** September 1, 2020 **TO:** August 31, 2021

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Hamilton Township Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 10th day of June, 2020.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

| | | | |
|----------------------|--|-------------|----------------|
| Officer's Signature: |  | | |
| Name: | Francis A. Tomasello | | |
| Title: | Secretary | | |
| Address: | 6024 Ken Scull Avenue, Mays Landing NJ 08330 | | |
| Phone Number: | (609) 625-1872 | Fax Number: | (609) 625-0855 |
| E-mail address | ftomasello@htmua.com | | |

INTERNET WEBSITE CERTIFICATION

Authority's Web Address: www.htmua.com

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public**)
- The complete (**All Pages**) annual audits (**Not the Audit Synopsis**) of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Title of Officer Certifying compliance

Signature

Francis A. Tomasello

Secretary



2020 (2020-2021) AUTHORITY BUDGET RESOLUTION

Hamilton Township Municipal Utilities Authority

AUTHORITY BUDGET

Important --The Amounts on this page need to agree with budget pages F-1 and CB-3. Fill these amounts in after you finalize the amounts on pages F-1 and CB-3. Re-check before this resolution is adopted

FISCAL YEAR: **FROM:** September 1, 2020 **TO:** August 31, 2021

WHEREAS, the Annual Budget and Capital Budget for the Hamilton Township Municipal Utilities Authority for the fiscal year beginning, September 1, 2020 and ending, August 31, 2021 has been presented before the governing body of the Hamilton Township Municipal Utilities Authority at its open public meeting of June 10, 2020; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$6,236,897, Total Appropriations, including any Accumulated Deficit if any, of \$ 6,482,712 and Total Unrestricted Net Position utilized of \$245,815.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$4,363,600.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$1,001,240.00; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Hamilton Township Municipal Utilities Authority, at an open public meeting held on June 10, 2020 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Hamilton Township Municipal Utilities Authority for the fiscal year beginning, September 1, 2020 and ending, August 31, 2021 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Hamilton Township Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on August 12, 2020.

Francis A. Tomasello
 (Secretary's Signature)

06/12/2020
 (Date)

| Governing Body Member: | Recorded Vote | | | |
|---------------------------|---------------|-----|---------|--------|
| | Aye | Nay | Abstain | Absent |
| Mary Jo Coutts | X | | | |
| Lucas MacFarlane | X | | | |
| James E. Sacchinelli | X | | | |
| Francis Tomasello | X | | | |
| Jennie Ayres | X | | | |
| Janet Nickels | | | | |

2020 (2020-2021) ADOPTION CERTIFICATION

Hamilton Township Municipal Utilities Authority

(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: 09/01/20 TO: 08/31/21

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Hamilton Township Municipal Utilities Authority, pursuant to N.J.A.C. 5:31-2.3, on the 12th day of, August, 2020.

| | | | |
|----------------------|--|-------------|--------------|
| Officer's Signature: | <i>Francis A. Tomasello</i> | | |
| Name: | Francis A. Tomasello | | |
| Title: | Secretary | | |
| Address: | 6024 Ken Scull Avenue, Mays Landing NJ 08330 | | |
| Phone Number: | 609 625-1872 | Fax Number: | 609 625-0855 |
| E-mail address | ftomasello@htmua.com | | |

2020 (2020-2021) ADOPTED BUDGET RESOLUTION

This resolution is for Adoption of the Budget Only. Don't use for introduction of the Budget
Note: Fill in the name of Each Commissioner and indicate their recorded Vote

Hamilton Township Municipal Utilities Authority (Name) **AUTHORITY**

FISCAL YEAR: FROM: 09/01/20 TO: 08/31/20

WHEREAS, the Annual Budget and Capital Budget/Program for the Hamilton Township Municipal Utilities Authority for the fiscal year beginning September 1, 2020 and ending, August 31, 2021 has been presented for adoption before the governing body of the Hamilton Township Municipal Utilities Authority at its open public meeting of August 12, 2020; and

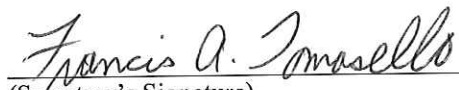
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 6,236,898.00, Total Appropriations, including any Accumulated Deficit, if any, of \$6,482,713.00 and Total Unrestricted Net Position utilized of \$245,815.00; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$4,363,600.00 and Total Unrestricted Net Position planned to be utilized of \$1,001,240.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Hamilton Township Municipal Utilities Authority, at an open public meeting held on August 12, 2020 that the Annual Budget and Capital Budget/Program of the Hamilton Township Municipal Utilities Authority for the fiscal year beginning, September 1, 2020 and ending August 31, 2021 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.



(Secretary's Signature)

August 12, 2020
(Date)

| Governing Body Member: | Recorded Vote | | | |
|---------------------------|---------------|-----|---------|--------|
| | Aye | Nay | Abstain | Absent |
| Mary Jo Coutts | X | | | |
| Lucas MacFarlane | X | | | |
| James E. Sacchinelli | X | | | |
| Francis Tomasello | X | | | |
| Jennie Ayres | X | | | |
| Janet Nickels | | | | |

2020 (2020-2021) AUTHORITY BUDGET

Narrative and Information Section

2020 (2020-2021) AUTHORITY BUDGET MESSAGE & ANALYSIS

Hamilton Township Municipal Utilities Authority (Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: 09/01/20 TO: 08/31/21

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2020/2020-2021 proposed Annual Budget and make comparison to the 2019/2019-2020 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (As shown on budget pages F-2 and F-4 explain the reason for changes for each revenue and appropriation changing more than 10%) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

Revenues:

- *The FY 2020/2021 Operating Budget reflects a 50¢ increase in the monthly base water rate and a 50¢ decrease in the monthly base sewer rate, which will reallocate revenue to address future capital projects / expenses that are expected to be more water related.*
- *The FY 2020/2021 Budget reflects a decrease in investment interest due to lower rates of return and a decrease in the funds available for investment.*
- *Revenues from Water and Sewer Penalties are expected to be lower due to the suspension of penalty assessments due to the COVID-19 Pandemic.*

Expenses:

- *Administrative health insurance costs were reduced due to coverage changes and premium history or the last five years. No premium increases are anticipated.*
- *Insurance and Bonds were increased based on actual 2019/2020 experience.*
- *The Engineering Line Item was reduced to zero because the current consultant does not charge to attend monthly board meetings.*
- *Budgeted Electricity Costs were reduced by \$33,300 based on the HTMUA's five year rolling average and saving from participating in the South Jersey Power Electricity Cooperative.*
- *Vehicle Maintenance was reduced by 31% as fuel costs have declined and repairs to the fleet are lower because of a decrease in the fleet age.*
- *Operations Health Insurance costs have decreased by ~ 24% were reduced due to coverage changes, more employee only coverages and premium history over the last five years. No premium increases are anticipated.*
- *Lab Services – WTMUA have increased ~ 43% due to DEP required Lead and Copper Testing scheduled in 2020/2021.*
- *ACUA Charges were decreased based on the past three year's actual results.*
- *Repairs Sewer Expenses were decreased as large repair costs will be under the capital budget.*
- *Education and Training was reduced by 17% based on a review of next year's training needs.*

- *SCADA / Instrumentation Expenses are projected to be ~ 23% lower. Two large projects to upgrade both software and hardware of the system were completed in the current fiscal year resulting in lower software maintenance costs and less routine repairs.*
- *The Appropriation for Renewal and Replacement increased ~ 28% (\$216,860). A number of large capital projects are budgeted in the 2020/2021 fiscal year to address the Authority's responsibility under the Water Quality and Accountability Act. The Authority will also pursue Grants and or Loans through the New Jersey Infrastructure Bank to fund Capital Projects that are not funded through the Renewal and Replacement Appropriation. The Authority's Asset Management program will continue to identify infrastructure improvement needs going forward.*

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. **(Example Consider New Development projects such as Housing /Commercial projects impact on the Authorities expenses or revenues).** *The region was recovering from the economic downturn when the COVID-19 Pandemic forced the closure of all casinos and other non-essential businesses. The Authority suspended the assessment of penalties on past due account balances. The Authority elected to offset an increase in water base rates with a decrease in sewer base for FY 2020/2021 resulting in no overall increases in the rates. Investment income is expected to be lower (lower rate of return and less unrestricted net assets to invest).*

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget and or Capital Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered. *Unrestricted Net Assets will be fund the Municipal Appropriation and Capital Projects not funded through the Renewal and Reserve Appropriation.*

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service payments, pilot payments, or other types of contracts or agreements (Example to provide police services to the Authority etc. and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.). *For the past eleven years, the Authority has provided an appropriation of funds to assist the Township with budgetary challenges. The FY 2020/2021 reflects an appropriation of \$245,815 the maximum permitted.*

5. The proposed budget must not reflect an anticipated deficit from 2020/2020-2021 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report. How would these deficits be funded?

The Fiscal Year 2020-2021 Budget does not reflect a deficit from Operations. The \$605,279.36 deficit noted in the Authority's FY 2018 Audited Financials (Latest Completed Audit) is due to the required recording of the Authority's portion of its unfunded pension and post retiree health benefit liabilities under GASB 68 and GASB 75. If these liabilities were not recorded, the Authority's unrestricted net position would be substantially higher at \$3,561,280.64. The Authority continues to pay its contractually required annual contribution to the Division of Pensions and its monthly Post Retiree Health Benefit Premiums, which contains an amount to address the unfunded accrued liability. If or when the Authority is informed that it must pay these unfunded pension liabilities, it will then address how to fund the liabilities and the impact to its rates.

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure

and attach the resolution approving the change in the rate structure, if applicable. (If no changes to fees or rates indicate "**Rates Are Staying the Same**"). *See Attached Approved and Proposed Rate Schedules*

AUTHORITY CONTACT INFORMATION 2020 (2020-2021)

Please complete the following information regarding this Authority. **All** information requested below must be completed.

| | | | |
|---------------------------|---|-------------|----------------|
| Name of Authority: | Hamilton Township Municipal Utilities Authority | | |
| Federal ID Number: | 22-1814464 | | |
| Address: | 6024 Ken Scull Avenue | | |
| City, State, Zip: | Mays Landing | NJ | 08330 |
| Phone: (ext.) | (609) 625-1872 | Fax: | (609) 625-0855 |

| | | | |
|----------------------------|-----------------------|-------------|----------------|
| Preparer's Name: | Nancy Camey | | |
| Preparer's Address: | 6024 Ken Scull Avenue | | |
| City, State, Zip: | Mays Landing | NJ | 08330 |
| Phone: (ext.) | (609) 625-1872 | Fax: | (609) 625-0855 |
| E-mail: | ncamey@htmua.com | | |

| | | | |
|---|------------------------|-------------|----------------|
| Chief Executive Officer:(1) | Stephen R. Blankenship | | |
| (1) Or person who performs these functions under another Title | | | |
| Phone: (ext.) | (609) 625-1872 | Fax: | (609) 625-0855 |
| E-mail: | srbship@htmua.com | | |

| | | | |
|---|------------------|-------------|----------------|
| Chief Financial Officer(1) | Nancy Camey | | |
| (1) Or person who performs these functions under another Title | | | |
| Phone: (ext.) | (609) 625-1872 | Fax: | (609) 625-0855 |
| E-mail: | ncamey@htmua.com | | |

| | | | |
|--------------------------|-----------------------------|-------------|----------------|
| Name of Auditor: | Nancy Sbrolla | | |
| Name of Firm: | Ford – Scott Associates LLC | | |
| Address: | 1535 Haven Avenue | | |
| City, State, Zip: | Ocean City | NJ | 08226 |
| Phone: (ext.) | (609) 399-6333 | Fax: | (609) 399-3710 |
| E-mail: | NSbrolla@ford-scott.com | | |

AUTHORITY INFORMATIONAL QUESTIONNAIRE

Hamilton Township Municipal Utilities Authority

(Name)

FISCAL YEAR: FROM: 09/01/20 TO: 08/31/21

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2018 or 2019) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 25
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2018 or 2019) Transmittal of Wage and Tax Statements: \$934,765.74
- 3) Provide the number of regular voting members of the governing body: 5 (Even if not all commissioners have been appointed (Total Commissioners are either 5 or 7 (Regional Authorities may have more than 7 members) per statute for your Authority)
- 4) Provide the number of alternate voting members of the governing body: 2 (Maximum is 2)
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2019 or 2020 deadline has passed 2019 or 2020) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NoIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2).**

The Board's sets its actual salary within the salary range set by Township Ordinance. The Executive Director, Deputy Executive Director and Licensed Operator receive annual performance evaluations. The Board determines / negotiates compensation based on individual performance, changes in cost of living and industry standards. Non-Aligned staff personnel receive annual increases based on performance evaluations and aligned (union) personnel receive annual increases based on negotiated contractual schedules.

- 11) Did the Authority pay for meals or catering during the current fiscal year? Yes If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed. *\$304.84 was spent on the Employee Appreciation luncheon on December 18, 2019.*
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? No **travel expenses were reimbursed during the past year.** If "yes," **attach a detailed list of all travel expenses** for the current fiscal year and provide an explanation for each expenditure listed.
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?
- a. First class or charter travel No
 - b. Travel for companions No
 - c. Tax indemnification and gross-up payments No
 - d. Discretionary spending account No
 - e. Housing allowance or residence for personal use No
 - f. Payments for business use of personal residence No
 - g. Vehicle/auto allowance or vehicle for personal use Yes – **The Executive Director's position requires him to be on call 24 hours per day / 7 days per week. His contract allows him to use a 2009 Ford Escape for both business and personal use.**
 - h. Health or social club dues or initiation fees No
 - i. Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. **(If your authority does not allow for reimbursements indicate that in answer)**
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No. If "yes," attach explanation including amount paid.
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No. If "yes," attach explanation including amount paid.
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? N/A If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. **(If no bonded Debt answer is Not Applicable). (New Jersey Infrastructure Trust Loans are not bonded debt of an Authority)**
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No. If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No. If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.

(This page is directions for filling in page (N-4 (2-of 2)) (No answers should be entered on this page)

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

Hamilton Township Municipal Utilities Authority

(Name)

FISCAL YEAR: FROM: 09/01/20 TO: 08/31/21

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2018 or 2019). The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2020, the most recent W-2 and 1099 should be used 2019 or 2018 (60 days prior to start of budget year is November 1, 2019, with 2018 being the most recent calendar year ended), and for fiscal years ending June 30, 2020, the calendar year 2019 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2019, with 2019 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Hamilton Township Municipal Utilities Authority

For the Period August 31, 2021

Position (Can Check more than 1 Column for each person)

| A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | | | | | |
|----|------------------------|---------------------------|----|---|---|---|---|---|---|--------|---|------------|------|----------|-----------|------------|---|---|---|--------------|---------------------------------|----------------------------------|------------------------------|-----------------|
| | | | | | | | | | | | | | | | | | | | | Commissioner | Officer | Key Employee | Highest Compensated Employee | Former Employee |
| 1 | Stephen R. Blankenship | Executive Director | 40 | | X | | | | | | | | | | | | | | | 167,277 | None | None | 99,380 | 99,380 |
| 2 | Nancy Carney | Deputy Executive Director | 40 | | X | | | | | | | | | | | | | | | 2,500 | Atlantic Cape Community College | Adjunct Professor of Hospitality | 60,687 | 65,187 |
| 3 | Jennie C. Ayres | HTMUA Board Member | | | | | | X | | | | | | | | | | | | 2,500 | Atlantic Cape Community College | Commissioner | 6,000 | 8,500 |
| 4 | Mary Jo Coutts | HTMUA Board Member | | | | | | X | | | | | | | | | | | | 2,292 | None | | | 2,292 |
| 5 | Lucas MacFarlane | HTMUA Board Member | | | | | | X | | | | | | | | | | | | 440 | None | | | 440 |
| 6 | Janet Nickels | HTMUA Board Member | | | | | | X | | | | | | | | | | | | 2,500 | Atlantic Cape Community College | Professor of Science | 75,969 | 78,469 |
| 7 | James Sacchinelli | HTMUA Board Member | | | | | | X | | | | | | | | | | | | 2,500 | Atlantic Cape Community College | Associate | 11,233 | 13,733 |
| 8 | Francis Tomasello | HTMUA Board Member | | | | | | X | | | | | | | | | | | | 0 | Atlantic County Library | | 0 | 0 |
| 9 | | | | | | | | | | | | | | | | | | | | 0 | | | 0 | 0 |
| 10 | | | | | | | | | | | | | | | | | | | | 0 | | | 0 | 0 |
| 11 | | | | | | | | | | | | | | | | | | | | 0 | | | 0 | 0 |
| 12 | | | | | | | | | | | | | | | | | | | | 0 | | | 0 | 0 |
| 13 | | | | | | | | | | | | | | | | | | | | 0 | | | 0 | 0 |
| 14 | | | | | | | | | | | | | | | | | | | | 0 | | | 0 | 0 |
| 15 | | | | | | | | | | | | | | | | | | | | 0 | | | 0 | 0 |
| | | | | | | | | | | Total: | | \$ 230,066 | \$ - | \$ 1,941 | \$ 41,382 | \$ 273,389 | | | | \$ 153,883 | \$ - | \$ 427,272 | | |

[1] Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Hamilton Township Municipal Utilities Authority
 For the Period September 1, 2020 to August 31, 2021

If Not Applicable X this box Below

| | # of Covered Members (Medical & Rx) | | Annual Cost Estimate per Employee Proposed Budget | | Total Cost Estimate Proposed Budget | | # of Covered Members (Medical & Rx) Current Year | | Annual Cost per Employee Current Year | | Total Prior year Year Cost | | \$ Increase (Decrease) | | % Increase (Decrease) | |
|---|-------------------------------------|--------------------------|---|--------------------------|-------------------------------------|--------------------------|--|--------------|---------------------------------------|---------------------------|----------------------------|-----------|------------------------|-----------------------|-----------------------|--|
| | Proposed Budget | Employee Proposed Budget | Proposed Budget | Employee Proposed Budget | Proposed Budget | Employee Proposed Budget | Current Year | Current Year | per Employee Current Year | per Employee Current Year | Year Cost | Year Cost | \$ Increase (Decrease) | % Increase (Decrease) | | |
| Active Employees - Health Benefits - Annual Cost | | | | | | | | | | | | | | | | |
| Single Coverage | 3 | \$ 12,900 | \$ 38,700 | 3 | \$ 12,600 | \$ 37,800 | 3 | \$ 12,600 | \$ 37,800 | \$ 900 | 2.4% | | | | | |
| Parent & Child | 1 | 22,900 | 22,900 | 1 | 22,900 | 22,900 | 1 | 22,900 | 22,900 | - | 0.0% | | | | | |
| Employee & Spouse (or Partner) | 3 | 24,800 | 74,400 | 3 | 24,700 | 74,100 | 3 | 24,700 | 74,100 | 300 | 0.4% | | | | | |
| Family | 7 | 35,400 | 247,800 | 7 | 35,200 | 246,400 | 7 | 35,200 | 246,400 | 1,400 | 0.6% | | | | | |
| Employee Cost Sharing Contribution (enter as negative -) | | | (65,400) | | | (62,300) | | | (62,300) | (3,100) | 5.0% | | | | | |
| Subtotal | 14 | | 318,400 | 14 | | 318,900 | 14 | | 318,900 | (500) | -0.2% | | | | | |
| Commissioners - Health Benefits - Annual Cost | | | | | | | | | | | | | | | | |
| Single Coverage | | | - | | | - | | | - | - | #DIV/0! | | | | | |
| Parent & Child | | | - | | | - | | | - | - | #DIV/0! | | | | | |
| Employee & Spouse (or Partner) | | | - | | | - | | | - | - | #DIV/0! | | | | | |
| Family | | | - | | | - | | | - | - | #DIV/0! | | | | | |
| Employee Cost Sharing Contribution (enter as negative -) | | | | | | | | | | | #DIV/0! | | | | | |
| Subtotal | 0 | | - | 0 | | - | 0 | | - | - | #DIV/0! | | | | | |
| Retirees - Health Benefits - Annual Cost | | | | | | | | | | | | | | | | |
| Single Coverage | 2 | 2,900 | 5,800 | 2 | 2,900 | 5,800 | 2 | 2,900 | 5,800 | - | 0.0% | | | | | |
| Parent & Child | | | - | | | - | | | - | - | #DIV/0! | | | | | |
| Employee & Spouse (or Partner) | | | - | | | - | | | - | - | #DIV/0! | | | | | |
| Family | | | - | | | - | | | - | - | #DIV/0! | | | | | |
| Employee Cost Sharing Contribution (enter as negative -) | | | | | | | | | | | #DIV/0! | | | | | |
| Subtotal | 2 | | 5,800 | 2 | | 5,800 | 2 | | 5,800 | - | 0.0% | | | | | |
| GRAND TOTAL | 16 | | \$ 324,200 | 16 | | \$ 324,700 | 16 | | \$ 324,700 | \$ (500) | -0.2% | | | | | |

| | |
|---|-----------|
| Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box) | Yes or No |
| Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box) | Yes or No |

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

Hamilton Township Municipal Utilities Authority

For the Period September 1, 2020 to August 31, 2021

Complete the below table for the Authority's accrued liability for compensated absences.
 X Box if Authority has no Compensated Absences

| Individuals Eligible for Benefit | Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report | Dollar Value of Accrued Compensated Absence Liability | Legal Basis for Benefit (check applicable items) | | |
|--|---|--|---|-------------------------------------|---------------------------------------|
| | | | Approved Labor Agreement | Resolution | Individual Employment Agreement |
| Stephen R. Blankenship | 143.5 | \$ 26,000 | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Pamela Burke | 48 | 4,198 | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Nancy Camey | 122.5 | 13,293 | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Michelle McCall | 41.25 | 4,165 | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Richard Cook | 20 | 4,133 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Jeffrey Falciano | 11.375 | 1,227 | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Andrew Liepe | 54.5 | 6,732 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Larry Lockwood | 11.625 | 1,401 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Jonathan Moratelli | 8.625 | 1,848 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ryan Noll | 14.375 | 1,496 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| George Smith | 5.5 | 986 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Thomas Veach | 124.625 | 6,785 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Charles Wagner | 9 | 1,989 | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Kevin Yaccarino | 27.375 | 2,624 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Total liability for accumulated compensated absences at beginning of current year | | \$ 76,877 | | | |

The total Amount Should agree to most recently issued audit report for the Authority

Schedule of Shared Service Agreements

Hamilton Township Municipal Utilities Authority
 to August 31, 2021

For the Period September 1, 2020

If No Shared Services X this Box

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

| Name of Entity Providing Service | Name of Entity Receiving Service | Type of Shared Service Provided | Comments (Enter more specifics if needed) | Agreement | | Amount to be | |
|-------------------------------------|----------------------------------|---------------------------------|--|----------------|-----------|------------------|---------------------|
| | | | | Effective Date | End Date | Received by/ | Paid from Authority |
| Atlantic County Utilities Authority | Hamilton Township MUA | Lab Services | Perform DEP Mandated Testing of Water Assist in the administration of Safety Program | 2/12/2020 | 1/31/2021 | ~\$10,000 per yr | |
| Atlantic County Utilities Authority | Hamilton Township MUA | Risk and Safety Services | | 2/20/2020 | 2/19/2021 | TBD | |
| Egg Harbor Township Schools | Hamilton Township MUA | IT Services | Perform IT Services for the HTMUA Staff | 7/1/2019 | 6/30/2020 | ~\$12,000 per yr | |
| Township of Hamilton | Hamilton Township MUA | Police Dispatch Service | After Hours Service for Customer Issues | | | N/A | |
| | | | | | | | |
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2020 (2020-2021) AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

Hamilton Township Municipal Utilities Authority
 For the Period September 1, 2020 to August 31, 2021

| | FY 2021 Proposed Budget | | | | | FY 2019/2020 Adopted Budget Total All Operations | \$ Increase (Decrease) Proposed vs. Adopted | % Increase (Decrease) Proposed vs. Adopted | |
|--|--------------------------------|--------------|-----|-----|-----------|---|--|---|-------------------------|
| | Water | Sewer | N/A | N/A | N/A | | | | Total All Operations |
| | N/A | N/A | N/A | N/A | N/A | | | | Total All Operations |
| REVENUES | | | | | | | | | |
| Total Operating Revenues | \$ 2,805,400 | \$ 3,236,950 | - | - | - | \$ 6,042,350 | \$ 17,450 | 0.3% | |
| Total Non-Operating Revenues | 102,956 | 91,592 | - | - | 194,548 | (14,010) | -6.7% | | |
| Total Anticipated Revenues | 2,908,356 | 3,328,542 | - | - | 6,236,898 | 3,440 | 0.1% | | |
| APPROPRIATIONS | | | | | | | | | |
| Total Administration | 402,600 | 304,600 | - | - | 707,200 | 4,000 | 0.6% | | |
| Total Cost of Providing Services | 1,647,746 | 2,258,314 | - | - | 3,906,060 | (269,400) | -6.5% | | |
| Total Principal Payments on Debt Service in Lieu of Depreciation | 181,407 | 121,644 | - | - | 303,051 | 297 | 0.1% | | |
| Total Operating Appropriations | 2,231,753 | 2,684,558 | - | - | 4,916,311 | (265,103) | -5.1% | | |
| Total Interest Payments on Debt | 24,031 | 23,566 | - | - | 47,597 | (3,547) | -6.9% | | |
| Total Other Non-Operating Appropriations | 764,160 | 754,645 | - | - | 1,518,805 | 317,905 | 26.5% | | |
| Total Non-Operating Appropriations | 788,191 | 778,211 | - | - | 1,566,402 | 314,358 | 25.1% | | |
| Accumulated Deficit | - | - | - | - | - | - | #DIV/0! | | |
| Total Appropriations and Accumulated Deficit | 3,019,944 | 3,462,769 | - | - | 6,482,713 | 49,255 | 0.8% | | |
| Less: Total Unrestricted Net Position Utilized | 111,588 | 134,227 | - | - | 245,815 | 45,815 | 22.9% | | |
| Net Total Appropriations | 2,908,356 | 3,328,542 | - | - | 6,236,898 | 3,440 | 0.1% | | |
| ANTICIPATED SURPLUS (DEFICIT) | \$ - | \$ - | - | - | - | \$ - | #DIV/0! | | |

Revenue Schedule

Hamilton Township Municipal Utilities Authority

For the Period September 1, 2020 to August 31, 2021

| | FY 2021 Proposed Budget | | | | | | FY 2019/2020 Adopted Budget | \$ Increase (Decrease) Proposed vs. Adopted | % Increase (Decrease) Proposed vs. Adopted | |
|--|--------------------------------|---------------------|-------------|-------------|-------------|-------------|--|--|---|-------------|
| | Water | Sewer | N/A | N/A | N/A | N/A | Total All Operations | Total All Operations | All Operations | |
| | | | | | | | Total All Operations | All Operations | All Operations | |
| OPERATING REVENUES | | | | | | | | | | |
| <i>Service Charges</i> | | | | | | | | | | |
| Residential | 2,283,400 | 2,274,400 | | | | | \$4,557,800 | \$ 4,522,240 | \$ 35,560 | 0.8% |
| Business/Commercial | 301,800 | 501,400 | | | | | 803,200 | 821,500 | (18,300) | -2.2% |
| Industrial | | | | | | | - | - | | #DIV/0! |
| Intergovernmental | | 285,500 | | | | | 285,500 | 294,260 | (8,760) | -3.0% |
| Other | 72,700 | 57,500 | | | | | 130,200 | 129,300 | 900 | 0.7% |
| Total Service Charges | 2,657,900 | 3,118,800 | - | - | - | - | 5,776,700 | 5,767,300 | 9,400 | 0.2% |
| <i>Connection Fees</i> | | | | | | | | | | |
| Residential | 12,700 | 17,650 | | | | | 30,350 | 30,200 | 150 | 0.5% |
| Business/Commercial | | | | | | | - | - | | #DIV/0! |
| Industrial | | | | | | | - | - | | #DIV/0! |
| Intergovernmental | | | | | | | - | - | | #DIV/0! |
| Other | | | | | | | - | - | | #DIV/0! |
| Total Connection Fees | 12,700 | 17,650 | - | - | - | - | 30,350 | 30,200 | 150 | 0.5% |
| <i>Parking Fees</i> | | | | | | | | | | |
| Meters | | | | | | | - | - | | #DIV/0! |
| Permits | | | | | | | - | - | | #DIV/0! |
| Fines/Penalties | | | | | | | - | - | | #DIV/0! |
| Other | | | | | | | - | - | | #DIV/0! |
| Total Parking Fees | - | - | - | - | - | - | - | - | - | #DIV/0! |
| <i>Other Operating Revenues (List)</i> | | | | | | | | | | |
| Collection of Delinquent Fees | 104,500 | 100,500 | | | | | 205,000 | 197,500 | 7,500 | 3.8% |
| Service Contract w Weymouth Township | 24,800 | | | | | | 24,800 | 24,400 | 400 | 1.6% |
| Application / Bulk Water Fees | 5,000 | | | | | | 5,000 | 5,000 | | 0.0% |
| Service Inspection Fees | 500 | | | | | | 500 | 500 | | 0.0% |
| | | | | | | | - | - | | #DIV/0! |
| | | | | | | | - | - | | #DIV/0! |
| | | | | | | | - | - | | #DIV/0! |
| | | | | | | | - | - | | #DIV/0! |
| | | | | | | | - | - | | #DIV/0! |
| | | | | | | | - | - | | #DIV/0! |
| | | | | | | | - | - | | #DIV/0! |
| Total Other Revenue | 134,800 | 100,500 | - | - | - | - | 235,300 | 227,400 | 7,900 | 3.5% |
| Total Operating Revenues | 2,805,400 | 3,236,950 | - | - | - | - | 6,042,350 | 6,024,900 | 17,450 | 0.3% |
| NON-OPERATING REVENUES | | | | | | | | | | |
| <i>Other Non-Operating Revenues (List)</i> | | | | | | | | | | |
| SJTA Contract | | 60,750 | | | | | 60,750 | 60,750 | | 0.0% |
| Rental Income - Wireless Operations | 67,300 | | | | | | 67,300 | 64,510 | 2,790 | 4.3% |
| | | | | | | | - | - | | #DIV/0! |
| | | | | | | | - | - | | #DIV/0! |
| | | | | | | | - | - | | #DIV/0! |
| | | | | | | | - | - | | #DIV/0! |
| Total Other Non-Operating Revenue | 67,300 | 60,750 | - | - | - | - | 128,050 | 125,260 | 2,790 | 2.2% |
| <i>Interest on Investments & Deposits (List)</i> | | | | | | | | | | |
| Interest Earned | 26,656 | 8,342 | | | | | 34,998 | 48,298 | (13,300) | -27.5% |
| Penalties | 9,000 | 22,500 | | | | | 31,500 | 35,000 | (3,500) | -10.0% |
| Other | | | | | | | - | - | | #DIV/0! |
| Total Interest | 35,656 | 30,842 | - | - | - | - | 66,498 | 83,298 | (16,800) | -20.2% |
| Total Non-Operating Revenues | 102,956 | 91,592 | - | - | - | - | 194,548 | 208,558 | (14,010) | -6.7% |
| TOTAL ANTICIPATED REVENUES | \$2,908,356 | \$ 3,328,542 | \$ - | \$ - | \$ - | \$ - | \$6,236,898 | \$ 6,233,458 | \$ 3,440 | 0.1% |



“Water is Life”

**HAMILTON TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

**6024 KEN SCULL AVENUE
MAYS LANDING, NEW JERSEY 08330**

SCHEDULE OF FEES

RATE HEARING August 14, 2019

EFFECTIVE: September 1, 2019

INDEX

| | PAGE |
|--|------|
| I. SEWER | |
| A. Allocation Fees | 1 |
| B. Service Charges | 1 |
| II. <u>WATER</u> | |
| A. Allocation Fees | 1 |
| B. Residential Water Service Charges | 1 |
| C. Commercial/Industrial Water Service Charges | 2 |
| D. Bulk Water/Construction Purposes/Usage from a Hydrant | 2 |
| E. Fire Protection Service Fees | 2 |
| III. <u>DEVELOPMENT APPLICATION PROCESS</u> | |
| A. Project Review Fees | 3 |
| B. Professional Service Fees – Legal..... | 3 |
| C. Water Meters & Water Meter Pits..... | 3 |
| D. Project Inspection Fee..... | 3 |
| E. Notes | 3 |
| IV. <u>MISCELLANEOUS CHARGES</u> | |
| A. Administrative..... | 4 |
| B. Operational – HTMUA Contractor Charges | 4 |
| C. Publications..... | 4 |
| D. Billing..... | 4 |

I. SEWER

A. ALLOCATION FEES FOR RESIDENTIAL/COMMERCIAL INDUSTRIAL

1. The Hamilton Township MUA allocates sewerage capacity based on a flow of 300 gallons per day (gpd), which is referred to as a Domestic Consumer Unit or DCU.
2. The minimum allocation is one (1) (DCU).
3. The Allocation Fee for one DCU is \$3,549.00.
4. *The Allocation Fee for a deed restricted affordable housing unit built by a public housing or non-profit organization is \$1,774.50.*
5. *The Allocation Fee for a restricted moderate or low income housing unit is \$1,774.50.*
6. **Does not include installation**
7. All service installations from street main to curb line are charged the actual installation cost.
8. Flows of industrial or commercial accounts exceeding 25% of their assigned allocation for more than six (6) consecutive months shall be required to purchase additional DCUs.
9. Schedule of DCU for Sewerage Service according to the New Jersey Register:

B. SERVICE CHARGES

1. Residential Rate: \$25.75/month per each Service Unit.
2. Industrial and Commercial Rate: \$26.00/month per each Service Unit.
 - a. Upon a review of the proposed project, an additional charge for the handling and treatment of industrial strength waste may be applied, including any surcharge imposed by the Atlantic County Utilities Authority.
3. Industrial and Commercial: A monthly sewer surcharge shall be applied to each account for flow exceeding 9,000 gallons per month per Service Unit. The surcharge shall be calculated and billed at a rate of \$3.81 per 1,000 gallons.

II. SCHEDULE OF WATER FEES

A. Allocation Fees

1. Residential

- a. Basic Allocation Fee or DCU per each living unit: \$ 2,513.00
- b. Basic Allocation Fee or DCU per each living unit of a deed restricted affordable housing unit built by a public housing or non-profit organization: \$1,256.50
- c. The Allocation Fee for a restricted moderate or low income housing unit is \$1,256.50.
- d. **Does not include installation**
- e. Service installations installed by the HTMUA are charged the actual installation cost for labor and materials to install the lateral from the street main to the curb line.

2. Commercial and Industrial

- a. The Hamilton Township MUA allocates water capacity based on a flow of 300 gallons per day (gpd), which is referred to as a Domestic Consumer Unit or DCU.
- b. The minimum allocation is one (1) (DCU).
- c. One water allocation is required for each sewer DCU allocated.
- d. The basic allocation fee is \$2,513.00 per DCU.
- e. **Does not include installation**

B. Residential Water Service Charges

1. The minimum service charge for each dwelling unit is \$10.25 per month and includes 2,000 gallons of use (\$123.00 annually).

2. Overage (Excess Usage) Charge
 - a. Over 2,000 gallons but less than 10,001 gallons per month is billed at:
\$3.75 per 1,000 gallons for 2,001 to 10,000 gallons
 - b. Over 10,000 gallons but less than 15,001 gallons per months is billed at:
\$4.25 per 1,000 gallons for 10,001 to 15,000 gallons
 - c. Over 15,000 gallons but less than 20,001 gallons per month is billed at:
\$4.50 per 1,000 gallons for 15,001 to 20,000 gallons
 - d. Over 20,000 gallons per month is billed at:
\$4.75 per 1,000 gallons for 20,000 gallons and up
- C. Commercial/Industrial Water Service Charges
 1. The minimum service charge for each DCU is \$10.25 per month and includes 2,000 gallons of use (\$123.00 annually).
 2. Overage (Excess Usage) Charge
 - a. Excess over 2,000 gallons per month is billed at \$3.75 per 1,000 gallons
- D. Bulk Water Usage/Construction Water Usage/Usage from a Fire Hydrant
 1. Applicant must seek written permission to draw water from the Authority's system.
 2. Applicant must estimate proposed water usage for a three-month period.
 3. Charges are applicable according to the Bulk Water Rate Schedule.
 4. Where estimates are unavailable, a minimum of \$30.00 per three-month period will apply.
 5. Residents seeking to fill swimming pools must seek permission from the Authority who will designate the time, method and hydrant location to be used. A labor charge of \$50.00 will cover hydrant turn-on, monitoring, and turn-off by an HTMUA employee. The water consumption will follow the Bulk Water Rate schedule.
 6. Bulk Water Rate Schedule

| | |
|----------------------|---------------------------|
| a. Application Fee: | \$ 50.00 |
| b. Usage (gallons) : | \$ 5.25 per 1,000 gallons |
- E. Fire Protection Service
 1. Public Fire Standby Service
 - a. For each fire hydrant is \$0.00 per annum
 - b. There shall be no charge for water used for firefighting purposes from a public fire hydrant.
 2. Residential Fire Standby Service
 - a. For each fire hydrant within a master metered system is \$0.00 per annum
 - b. For each fire hydrant not on a master metered system is \$0.00 per annum
 3. Commercial Fire Standby Service

| | |
|---------------------------|----------------------|
| a. For each Fire Hydrant | \$172.80 per annum |
| Two-inch (2") Fire Line | \$127.46 per annum |
| Four-inch (4") Fire Line | \$573.59 per annum |
| Six-inch (6") Fire Line | \$860.26 per annum |
| Eight-inch (8") Fire Line | \$1,147.16 per annum |
| Ten-inch (10") Fire Line | \$1,434.07 per annum |
 4. Fire Service Allocation Fee

| | |
|------------------|--------------|
| a. Two-inch (2") | \$ 2,513.00 |
| Four-inch (4") | \$ 5,026.00 |
| Six-inch (6") | \$ 7,539.00 |
| Eight-inch (8") | \$ 10,052.00 |
| Ten-inch (10") | \$ 12,565.00 |

- b. Fire Service Allocation Fees do not include the cost of installation.

III. DEVELOPMENTAL APPLICATION PROCESS

A. Project Review Fees

1. Individual Water/Sewer Service

- a. An application fee of \$25.00 shall be paid upon filing.
- b. No additional fees are required unless an investigation is warranted. If so, a minimum escrow deposit of \$300.00 is to be posted for the review. If the application is for water or sewer service only, then the minimum review fee is \$150.00.
- c. Each payment shall be made via separate checks.

2. Preliminary/Conceptual Water/Sewer Service

- a. An application fee of \$25.00 shall be paid upon filing.
- b. A \$500.00 minimum escrow deposit shall be posted.
- c. Each payment shall be made via separate checks.

3. Comprehensive Water & Sewer Service

- a. An application fee of \$50.00 shall be paid upon filing.
- b. An escrow deposit equal to 1½% of the construction estimate, with a minimum of \$500.00, shall be posted.
- c. Each payment shall be made via separate checks.

4. Commercial/Industrial Water & Sewer Service

- a. An application fee of \$50.00 shall be paid upon filing.
- b. An escrow deposit equal to 1½% of the construction estimate, with a minimum of \$500.00, shall be posted.
- c. Each payment shall be made via separate checks.
- d. Water Model Fee: Dependent upon size of project. Fee shall be determined on a case-by-case basis.

5. Change of Use Water/Sewer Service - Commercial/Industrial

- a. An application fee of \$50.00 shall be paid upon filing.
- b. An escrow deposit equal to 1½% of the construction estimate, if applicable, with a minimum of \$500.00 shall be posted.
- c. Each payment shall be via separate checks.

B. Professional Service Fees - Legal

- a. Application review and issuance of any review memorandum/correspondence - \$135.00 per hour
- b. Preparation of initial Resolution of Approval - \$135.00 per hour.
- c. Preparation of any development Agreements or Easements as required, subsequent project reviews and related memorandums/correspondence - \$135.00/hour.
- d. Recording charges if applicable

C. Water Meters and Water Meter Pits

- 1. Prevailing price as per invoice

D. Project Inspection Fee

- 1. 5.0% of the total water and sewer construction costs.

E. Notes

- 1. All escrow fees are to be posted in advance. The fees posted represent estimates to cover anticipated review and inspection services. In the event the fees posted are not sufficient to cover the review and inspection services in total, then the applicant shall submit additional funds before

receiving final approval or certification of work completed. Any unexpended funds will be returned to the applicant upon conclusion of the project.

IV. MISCELLANEOUS CHARGES

A. Administrative

- | | |
|---|---------------|
| 1. Return of check | \$20.00 |
| 2. Return of bad check posted on a terminated account | \$20.00 |
| 3. Unscheduled Water Meter reading request | \$15.00 |
| 4. Administrative fee for Accounts on Turn-Off List | \$25.00 |
| 5. Meter test at customer's request; Cost of test, plus shipping cost (If the meter is faulty, cost of the meter test will be borne by the Authority) | |
| 6. Meter tampering will result in a \$50.00 penalty plus time, materials and estimated water charges. | |
| 7. New Service Inspection: 1 st Inspection | \$ 0.00 |
| 2 nd Inspection | \$ 25.00 |
| 3 rd Inspection | \$ 50.00 |
| 4 th and Subsequent Inspections | \$100.00 |
| 8. Failure to request New Service Inspection prior to settlement | \$100.00 Fine |

B. Operational - HTMUA Contractor Charges

- | | |
|---|------------------------------|
| 1. Repairman | \$ 50.00 per hour per person |
| 2. Equipment Operator | \$ 68.00 per hour |
| 3. Backhoe | \$ 75.00 per hour |
| 4. Dump Truck/2-Yard | \$ 30.00 per hour |
| 5. Dump Truck/Over 2-Yard | \$ 60.00 per hour |
| 6. Compressor and Tools | \$ 25.00 per hour |
| 7. Electric Sewer Rodding | \$ 25.00 per hour |
| a. This is to clear a stoppage on the homeowner's side of a lateral. Homeowner must be present and must sign a Hold Harmless form. | |
| 8. Non-emergency call-outs will be charged to the customer at the established overtime/call-out rate paid to the HTMUA employee(s). | |
| 9. Sewer Main Cleaning Service Charges | |
| a. For dump truck, sewer combination machine and two HTMUA employees - \$300.00 per hour during regular business hours | |
| b. For dump truck, sewer combination machine and two HTMUA employees - \$450.00 per hour outside of the regular business hours | |
| c. These charges will be applied to any restaurant discharging grease in the HTMUA's sewer system. | |

C. Publications

1. Authority Rules and Regulations - \$25.00 plus postage
2. Copy Charge - 5¢ per page

D. Billing

1. The Authority will use one bill for water & sewer services.
2. All Water & Sewer Billing is done on a monthly basis.



“Water is Life”

**HAMILTON TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY**

**6024 KEN SCULL AVENUE
MAYS LANDING, NEW JERSEY 08330**

PROPOSED SCHEDULE OF FEES

RATE HEARING August 12, 2020

EFFECTIVE: September 1, 2020

INDEX

| | PAGE |
|--|------|
| I. SEWER | |
| A. Allocation Fees | 1 |
| B. Service Charges | 1 |
| II. <u>WATER</u> | |
| A. Allocation Fees | 1 |
| B. Residential Water Service Charges | 1 |
| C. Commercial/Industrial Water Service Charges | 2 |
| D. Bulk Water/Construction Purposes/Usage from a Hydrant | 2 |
| E. Fire Protection Service Fees | 2 |
| III. <u>DEVELOPMENT APPLICATION PROCESS</u> | |
| A. Project Review Fees | 3 |
| B. Professional Service Fees – Legal..... | 3 |
| C. Water Meters & Water Meter Pits..... | 3 |
| D. Project Inspection Fee..... | 3 |
| E. Notes | 3 |
| IV. <u>MISCELLANEOUS CHARGES</u> | |
| A. Administrative..... | 4 |
| B. Operational – HTMUA Contractor Charges | 4 |
| C. Publications..... | 4 |
| D. Billing..... | 4 |

I. SEWER

A. ALLOCATION FEES FOR RESIDENTIAL/COMMERCIAL INDUSTRIAL

1. The Hamilton Township MUA allocates sewerage capacity based on a flow of 300 gallons per day (gpd), which is referred to as a Domestic Consumer Unit or DCU.
2. The minimum allocation is one (1) (DCU).
3. The Allocation Fee for one DCU is \$3,536.00.
4. *The Allocation Fee for a deed restricted affordable housing unit built by a public housing or non-profit organization is \$1,768.00.*
5. *The Allocation Fee for a restricted moderate or low income housing unit is \$1,768.00.*
6. **Does not include installation**
7. All service installations from street main to curb line are charged the actual installation cost.
8. Flows of industrial or commercial accounts exceeding 25% of their assigned allocation for more than six (6) consecutive months shall be required to purchase additional DCUs.
9. Schedule of DCU for Sewerage Service according to the New Jersey Register:

B. SERVICE CHARGES

1. Residential Rate: \$25.25/month per each Service Unit.
2. Industrial and Commercial Rate: \$25.50/month per each Service Unit.
 - a. Upon a review of the proposed project, an additional charge for the handling and treatment of industrial strength waste may be applied, including any surcharge imposed by the Atlantic County Utilities Authority.
3. Industrial and Commercial: A monthly sewer surcharge shall be applied to each account for flow exceeding 9,000 gallons per month per Service Unit. The surcharge shall be calculated and billed at a rate of \$3.81 per 1,000 gallons.

II. SCHEDULE OF WATER FEES

A. Allocation Fees

1. Residential

- a. Basic Allocation Fee or DCU per each living unit: \$ 2,543.00
- b. Basic Allocation Fee or DCU per each living unit of a deed restricted affordable housing unit built by a public housing or non-profit organization: \$1,271.50
- c. The Allocation Fee for a restricted moderate or low income housing unit is \$1,271.50.
- d. **Does not include installation**
- e. Service installations installed by the HTMUA are charged the actual installation cost for labor and materials to install the lateral from the street main to the curb line.

2. Commercial and Industrial

- a. The Hamilton Township MUA allocates water capacity based on a flow of 300 gallons per day (gpd), which is referred to as a Domestic Consumer Unit or DCU.
- b. The minimum allocation is one (1) (DCU).
- c. One water allocation is required for each sewer DCU allocated.
- d. The basic allocation fee is \$2,543.00 per DCU.
- e. **Does not include installation**

B. Residential Water Service Charges

1. The minimum service charge for each dwelling unit is \$10.75 per month and includes 2,000 gallons of use (\$129.00 annually).

2. Overage (Excess Usage) Charge
 - a. Over 2,000 gallons but less than 10,001 gallons per month is billed at:
\$3.75 per 1,000 gallons for 2,001 to 10,000 gallons
 - b. Over 10,000 gallons but less than 15,001 gallons per months is billed at:
\$4.25 per 1,000 gallons for 10,001 to 15,000 gallons
 - c. Over 15,000 gallons but less than 20,001 gallons per month is billed at:
\$4.50 per 1,000 gallons for 15,001 to 20,000 gallons
 - d. Over 20,000 gallons per month is billed at:
\$4.75 per 1,000 gallons for 20,000 gallons and up
- C. Commercial/Industrial Water Service Charges
 1. The minimum service charge for each DCU is \$10.75 per month and includes 2,000 gallons of use (\$129.00 annually).
 2. Overage (Excess Usage) Charge
 - a. Excess over 2,000 gallons per month is billed at \$3.75 per 1,000 gallons
- D. Bulk Water Usage/Construction Water Usage/Usage from a Fire Hydrant
 1. Applicant must seek written permission to draw water from the Authority's system.
 2. Applicant must estimate proposed water usage for a three-month period.
 3. Charges are applicable according to the Bulk Water Rate Schedule.
 4. Where estimates are unavailable, a minimum of \$30.00 per three-month period will apply.
 5. Residents seeking to fill swimming pools must seek permission from the Authority who will designate the time, method and hydrant location to be used. A labor charge of \$50.00 will cover hydrant turn-on, monitoring, and turn-off by an HTMUA employee. The water consumption will follow the Bulk Water Rate schedule.
 6. Bulk Water Rate Schedule

| | |
|----------------------|---------------------------|
| a. Application Fee: | \$ 50.00 |
| b. Usage (gallons) : | \$ 5.25 per 1,000 gallons |
- E. Fire Protection Service
 1. Public Fire Standby Service
 - a. For each fire hydrant is \$0.00 per annum
 - b. There shall be no charge for water used for firefighting purposes from a public fire hydrant.
 2. Residential Fire Standby Service
 - a. For each fire hydrant within a master metered system is \$0.00 per annum
 - b. For each fire hydrant not on a master metered system is \$0.00 per annum
 3. Commercial Fire Standby Service

| | |
|---------------------------|----------------------|
| a. For each Fire Hydrant | \$172.80 per annum |
| Two-inch (2") Fire Line | \$127.46 per annum |
| Four-inch (4") Fire Line | \$573.59 per annum |
| Six-inch (6") Fire Line | \$860.26 per annum |
| Eight-inch (8") Fire Line | \$1,147.16 per annum |
| Ten-inch (10") Fire Line | \$1,434.07 per annum |
 4. Fire Service Allocation Fee

| | |
|------------------|--------------|
| a. Two-inch (2") | \$ 2,543.00 |
| Four-inch (4") | \$ 5,086.00 |
| Six-inch (6") | \$ 7,629.00 |
| Eight-inch (8") | \$ 10,172.00 |
| Ten-inch (10") | \$ 12,715.00 |

- b. Fire Service Allocation Fees do not include the cost of installation.

III. DEVELOPMENTAL APPLICATION PROCESS

A. Project Review Fees

1. Individual Water/Sewer Service

- a. An application fee of \$25.00 shall be paid upon filing.
- b. No additional fees are required unless an investigation is warranted. If so, a minimum escrow deposit of \$300.00 is to be posted for the review. If the application is for water or sewer service only, then the minimum review fee is \$150.00.
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- c. Each payment shall be made via separate checks.

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- c. Each payment shall be made via separate checks.
- d. Water Model Fee: Dependent upon size of project. Fee shall be determined on a case-by-case basis.

5. Change of Use Water/Sewer Service - Commercial/Industrial

- a. An application fee of \$50.00 shall be paid upon filing.
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B. Professional Service Fees - Legal

- a. Application review and issuance of any review memorandum/correspondence - \$135.00 per hour
- b. Preparation of initial Resolution of Approval - \$135.00 per hour.
- c. Preparation of any development Agreements or Easements as required, subsequent project reviews and related memorandums/correspondence - \$135.00/hour.
- d. Recording charges if applicable

C. Water Meters and Water Meter Pits

- 1. Prevailing price as per invoice

D. Project Inspection Fee

- 1. 5.0% of the total water and sewer construction costs.

E. Notes

- 1. All escrow fees are to be posted in advance. The fees posted represent estimates to cover anticipated review and inspection services. In the event the fees posted are not sufficient to cover the review and inspection services in total, then the applicant shall submit additional funds before

receiving final approval or certification of work completed. Any unexpended funds will be returned to the applicant upon conclusion of the project.

IV. MISCELLANEOUS CHARGES

A. Administrative

- | | |
|---|---------------|
| 1. Return of check | \$20.00 |
| 2. Return of bad check posted on a terminated account | \$20.00 |
| 3. Unscheduled Water Meter reading request | \$15.00 |
| 4. Administrative fee for Accounts on Turn-Off List | \$25.00 |
| 5. Meter test at customer's request; Cost of test, plus shipping cost (If the meter is faulty, cost of the meter test will be borne by the Authority) | |
| 6. Meter tampering will result in a \$50.00 penalty plus time, materials and estimated water charges. | |
| 7. New Service Inspection: 1 st Inspection | \$ 0.00 |
| 2 nd Inspection | \$ 25.00 |
| 3 rd Inspection | \$ 50.00 |
| 4 th and Subsequent Inspections | \$100.00 |
| 8. Failure to request New Service Inspection prior to settlement | \$100.00 Fine |

B. Operational - HTMUA Contractor Charges

- | | |
|---|------------------------------|
| 1. Repairman | \$ 50.00 per hour per person |
| 2. Equipment Operator | \$ 68.00 per hour |
| 3. Backhoe | \$ 75.00 per hour |
| 4. Dump Truck/2-Yard | \$ 30.00 per hour |
| 5. Dump Truck/Over 2-Yard | \$ 60.00 per hour |
| 6. Compressor and Tools | \$ 25.00 per hour |
| 7. Electric Sewer Rodding | \$ 25.00 per hour |
| a. This is to clear a stoppage on the homeowner's side of a lateral. Homeowner must be present and must sign a Hold Harmless form. | |
| 8. Non-emergency call-outs will be charged to the customer at the established overtime/call-out rate paid to the HTMUA employee(s). | |
| 9. Sewer Main Cleaning Service Charges | |
| a. For dump truck, sewer combination machine and two HTMUA employees - \$300.00 per hour during regular business hours | |
| b. For dump truck, sewer combination machine and two HTMUA employees - \$450.00 per hour outside of the regular business hours | |
| c. These charges will be applied to any restaurant discharging grease in the HTMUA's sewer system. | |

C. Publications

1. Authority Rules and Regulations - \$25.00 plus postage
2. Copy Charge - 5¢ per page

D. Billing

1. The Authority will use one bill for water & sewer services.
2. All Water & Sewer Billing is done on a monthly basis.

Prior Year Adopted Revenue Schedule

Hamilton Township Municipal Utilities Authority

FY 2019/2020 Adopted Budget

| | Water | Sewer | N/A | N/A | N/A | N/A | Total All Operations |
|---|---------------------|---------------------|-------------|-------------|-------------|-------------|----------------------|
| OPERATING REVENUES | | | | | | | |
| <i>Service Charges</i> | | | | | | | |
| Residential | 2,178,100 | 2,344,140 | | | | | \$4,522,240 |
| Business/Commercial | 310,600 | 510,900 | | | | | 821,500 |
| Industrial | | | | | | | - |
| Intergovernmental | | 294,260 | | | | | 294,260 |
| Other | 73,400 | 55,900 | | | | | 129,300 |
| Total Service Charges | 2,562,100 | 3,205,200 | - | - | - | - | 5,767,300 |
| <i>Connection Fees</i> | | | | | | | |
| Residential | 12,500 | 17,700 | | | | | 30,200 |
| Business/Commercial | | | | | | | - |
| Industrial | | | | | | | - |
| Intergovernmental | | | | | | | - |
| Other | | | | | | | - |
| Total Connection Fees | 12,500 | 17,700 | - | - | - | - | 30,200 |
| <i>Parking Fees</i> | | | | | | | |
| Meters | | | | | | | - |
| Permits | | | | | | | - |
| Fines/Penalties | | | | | | | - |
| Other | | | | | | | - |
| Total Parking Fees | - | - | - | - | - | - | - |
| <i>Other Operating Revenues (List)</i> | | | | | | | |
| Collection of Delinquent Fees | 100,700 | 96,800 | | | | | 197,500 |
| Service Contract w Weymouth Township | 24,400 | | | | | | 24,400 |
| Application / Bulk Water Fees | 5,000 | | | | | | 5,000 |
| Service Inspection Fees | 500 | | | | | | 500 |
| | | | | | | | - |
| | | | | | | | - |
| | | | | | | | - |
| | | | | | | | - |
| | | | | | | | - |
| | | | | | | | - |
| | | | | | | | - |
| Total Other Revenue | 130,600 | 96,800 | - | - | - | - | 227,400 |
| Total Operating Revenues | 2,705,200 | 3,319,700 | - | - | - | - | 6,024,900 |
| NON-OPERATING REVENUES | | | | | | | |
| <i>Other Non-Operating Revenues (List)</i> | | | | | | | |
| SJTA Contract | | 60,750 | | | | | 60,750 |
| Rental Income - Wireless Operations | 64,510 | | | | | | 64,510 |
| | | | | | | | - |
| | | | | | | | - |
| | | | | | | | - |
| | | | | | | | - |
| Total Other Non-Operating Revenues | 64,510 | 60,750 | - | - | - | - | 125,260 |
| <i>Interest on Investments & Deposits</i> | | | | | | | |
| Interest Earned | 36,498 | 11,800 | | | | | 48,298 |
| Penalties | 10,000 | 25,000 | | | | | 35,000 |
| Other | | | | | | | - |
| Total Interest | 46,498 | 36,800 | - | - | - | - | 83,298 |
| Total Non-Operating Revenues | 111,008 | 97,550 | - | - | - | - | 208,558 |
| TOTAL ANTICIPATED REVENUES | \$ 2,816,208 | \$ 3,417,250 | \$ - | \$ - | \$ - | \$ - | \$ 6,233,458 |

Appropriations Schedule

Hamilton Township Municipal Utilities Authority

For the Period September 1, 2020 to August 31, 2021

FY 2021 Proposed Budget

| | FY 2021 Proposed Budget | | | | | | Total All Operations | FY 2019/2020 Adopted Budget | Total All Operations | All Operations | All Operations | \$ Increase (Decrease) Proposed vs. Adopted | % Increase (Decrease) Proposed vs. Adopted |
|--|-------------------------|--------------|------|------|------|------|----------------------|-----------------------------|----------------------|----------------|----------------|---|--|
| | Water | Sewer | N/A | N/A | N/A | N/A | | | | | | | |
| OPERATING APPROPRIATIONS | | | | | | | | | | | | | |
| <i>Administration - Personnel</i> | | | | | | | | | | | | | |
| Salary & Wages | \$ 139,300 | \$ 105,000 | | | | | \$ 244,300 | \$ 239,000 | \$ 5,300 | | 2.2% | | |
| Fringe Benefits | 130,100 | 98,300 | | | | | 228,400 | 229,300 | (900) | | -0.4% | | |
| Total Administration - Personnel | 269,400 | 203,300 | | | | | 472,700 | 468,300 | 4,400 | | 0.9% | | |
| <i>Administration - Other (List)</i> | | | | | | | | | | | | | |
| See Attached Detailed List of Expenses | 133,200 | 101,300 | | | | | 234,500 | 234,900 | (400) | | -0.2% | | |
| Miscellaneous Administration* | | | | | | | | | | | #DIV/0! | | |
| Total Administration - Other | 133,200 | 101,300 | | | | | 234,500 | 234,900 | (400) | | -0.2% | | |
| Total Administration | 402,600 | 304,600 | | | | | 707,200 | 703,200 | 4,000 | | 0.6% | | |
| <i>Cost of Providing Services - Personnel</i> | | | | | | | | | | | | | |
| Salary & Wages | 474,400 | 357,800 | | | | | 832,200 | 848,300 | (16,100) | | -1.9% | | |
| Fringe Benefits | 176,100 | 132,700 | | | | | 308,800 | 384,600 | (75,800) | | -19.7% | | |
| Total COPS - Personnel | 650,500 | 490,500 | | | | | 1,141,000 | 1,232,900 | (91,900) | | -7.5% | | |
| <i>Cost of Providing Services - Other (List)</i> | | | | | | | | | | | | | |
| See Attached Detailed List of Expenses | 997,246 | 1,767,814 | | | | | 2,765,060 | 2,942,560 | (177,500) | | -6.0% | | |
| Miscellaneous COPS* | | | | | | | | | | | #DIV/0! | | |
| Total COPS - Other | 997,246 | 1,767,814 | | | | | 2,765,060 | 2,942,560 | (177,500) | | -6.0% | | |
| Total Cost of Providing Services | 1,647,746 | 2,258,314 | | | | | 3,906,060 | 4,175,460 | (269,400) | | -6.5% | | |
| Total Principal Payments on Debt Service in Lieu of Depreciation | 181,407 | 121,644 | | | | | 303,051 | 302,754 | 297 | | 0.1% | | |
| Total Operating Appropriations | 2,231,753 | 2,684,558 | | | | | 4,916,311 | 5,181,414 | (265,103) | | -5.1% | | |
| NON-OPERATING APPROPRIATIONS | | | | | | | | | | | | | |
| Total Interest Payments on Debt | 24,031 | 23,566 | | | | | 47,597 | 51,144 | (3,547) | | -6.9% | | |
| Operations & Maintenance Reserve | | | | | | | | | | | #DIV/0! | | |
| Renewal & Replacement Reserve | 540,984 | 486,191 | | | | | 1,027,175 | 800,900 | 226,275 | | 28.3% | | |
| Municipality/County Appropriation | 111,588 | 134,227 | | | | | 245,815 | 200,000 | 45,815 | | 22.9% | | |
| Other Reserves | 111,588 | 134,227 | | | | | 245,815 | 200,000 | 45,815 | | 22.9% | | |
| Total Non-Operating Appropriations | 788,191 | 778,211 | | | | | 1,566,402 | 1,252,044 | 314,358 | | 25.1% | | |
| TOTAL APPROPRIATIONS | 3,019,944 | 3,462,769 | | | | | 6,482,713 | 6,433,458 | 49,255 | | 0.8% | | |
| ACCUMULATED DEFICIT | | | | | | | | | | | | | |
| TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT | 3,019,944 | 3,462,769 | | | | | 6,482,713 | 6,433,458 | 49,255 | | 0.8% | | |
| UNRESTRICTED NET POSITION UTILIZED | | | | | | | | | | | | | |
| Municipality/County Appropriation | 111,588 | 134,227 | | | | | 245,815 | 200,000 | 45,815 | | 22.9% | | |
| Other | | | | | | | | | | | #DIV/0! | | |
| Total Unrestricted Net Position Utilized | 111,588 | 134,227 | | | | | 245,815 | 200,000 | 45,815 | | 22.9% | | |
| TOTAL NET APPROPRIATIONS | \$ 2,908,356 | \$ 3,328,542 | \$ - | \$ - | \$ - | \$ - | \$ 6,236,898 | \$ 6,233,458 | \$ 3,440 | | 0.1% | | |

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$111,587.65 \$134,227.90 \$ - \$ - \$ - \$ - \$ - \$ 245,815.55

HAMILTON TOWNSHIP MUA - PRELIMINARY BUDGET RECAP FY 2021

| REVENUE | 2019-2020 | 2020-2021 | Changes | % | Water | Sewer | |
|---|------------------------|------------------------|---------------------|---------------|------------------------|------------------------|---|
| | Approved Budget | PROPOSED | | | PROPOSED | PROPOSED | |
| Service Charges | 5,711,400.00 | 5,719,200.00 | 7,800.00 | 0.14% | 2,657,900.00 | 3,061,300.00 | - |
| Weymouth Township | 80,300.00 | 82,300.00 | 2,000.00 | 2.49% | 24,800.00 | 57,500.00 | - |
| PRIOR YR COLLECTIONS | 197,500.00 | 205,000.00 | 7,500.00 | 3.80% | 104,500.00 | 100,500.00 | - |
| CONNECTION FEES | 30,200.00 | 30,350.00 | 150.00 | 0.50% | 12,700.00 | 17,650.00 | - |
| APPLICATION / BULK WATER | 5,000.00 | 5,000.00 | 0.00 | 0.00% | 5,000.00 | 5,000.00 | - |
| SERVICE INSPECTION FEES | 500.00 | 500.00 | 0.00 | 0.00% | 500.00 | - | - |
| Total Operating Revenues | 6,024,900.00 | 6,042,350.00 | 17,450.00 | 0.29% | 2,805,400.00 | 3,236,950.00 | - |
| EXPRESSWAY CONTRACT | 60,750.00 | 60,750.00 | 0.00 | 0.00% | - | 60,750.00 | - |
| WIRELESS @ TOWERS | 64,510.00 | 67,300.00 | 2,790.00 | 4.32% | 67,300.00 | - | - |
| INVESTMENT INCOME | 48,300.00 | 35,000.00 | (13,300.00) | -27.54% | 26,658.00 | 8,342.00 | - |
| WATER / SEWER PENALTIES | 35,000.00 | 31,500.00 | (3,500.00) | -10.00% | 9,000.00 | 22,500.00 | - |
| Total Non-Operating Revenues | 208,560.00 | 194,550.00 | (14,010.00) | -6.72% | 102,958.00 | 91,592.00 | - |
| TOTAL ANTICIPATED REVENUES | 6,233,460.00 | 6,236,900.00 | 3,440.00 | 0.06% | 2,908,358.00 | 3,328,542.00 | - |
| ADMINISTRATION | | | | | | | |
| 301 Office Salaries/Board | \$ 239,000.00 | \$ 244,300.00 | 5,300.00 | 2.22% | 139,300.00 | 105,000.00 | - |
| 302 Health Insurance | \$ 96,400.00 | \$ 84,800.00 | (11,600.00) | -12.03% | 48,300.00 | 36,500.00 | - |
| 303 Office Expense | \$ 44,000.00 | \$ 43,900.00 | (100.00) | -0.23% | 24,600.00 | 19,300.00 | - |
| 304 Billing Expense | \$ 47,400.00 | \$ 46,400.00 | (1,000.00) | -2.11% | 26,400.00 | 20,000.00 | - |
| 305 Auditing Fees | \$ 20,300.00 | \$ 20,300.00 | 0.00 | 0.00% | 11,600.00 | 8,700.00 | - |
| 306 Trustee's Fees | \$ - | \$ - | 0.00 | 0.00% | - | - | - |
| 307 Insurance & Bonds | \$ 68,300.00 | \$ 75,600.00 | 7,300.00 | 10.69% | 43,100.00 | 32,500.00 | - |
| 308 Legal Fees | \$ 20,800.00 | \$ 20,200.00 | (600.00) | -2.88% | 11,500.00 | 8,700.00 | - |
| 309 Engineering | \$ 6,000.00 | \$ - | (6,000.00) | -100.00% | - | - | - |
| 310 Payroll Taxes | \$ 19,600.00 | \$ 20,600.00 | 1,000.00 | 5.10% | 11,700.00 | 8,900.00 | - |
| 311 P.E.R.S | \$ 113,300.00 | \$ 123,000.00 | 9,700.00 | 8.56% | 70,100.00 | 52,900.00 | - |
| 312 NJEIT / DEP Fees | \$ 5,500.00 | \$ 5,500.00 | 0.00 | 0.00% | 3,100.00 | 2,400.00 | - |
| 314 Other Professional Service | \$ - | \$ - | 0.00 | - | - | - | - |
| 315 Conservation / Public Relations | \$ 22,600.00 | \$ 22,600.00 | 0.00 | 0.00% | 12,900.00 | 9,700.00 | - |
| Total Administration | \$ 703,200.00 | \$ 707,200.00 | 4,000.00 | 0.57% | 402,600.00 | 304,600.00 | - |
| OPERATIONS & MAINTENANCE | | | | | | | |
| 401 Operating Salaries | \$ 848,300.00 | \$ 832,200.00 | (16,100.00) | -1.90% | 474,400.00 | 357,800.00 | - |
| 402 Electricity | \$ 361,010.00 | \$ 327,700.00 | (33,310.00) | -9.23% | 271,600.00 | 56,100.00 | - |
| 403 Vehicle Maintenance | \$ 72,900.00 | \$ 50,000.00 | (22,900.00) | -31.41% | 25,000.00 | 25,000.00 | - |
| 404 Chemicals | \$ 65,300.00 | \$ 69,600.00 | 4,300.00 | 6.58% | 68,300.00 | 1,300.00 | - |
| 405 Telephone | \$ 30,400.00 | \$ 27,400.00 | (3,000.00) | -9.87% | 14,800.00 | 12,600.00 | - |
| 406 Supplies | \$ 14,000.00 | \$ 14,000.00 | 0.00 | 0.00% | 8,000.00 | 6,000.00 | - |
| 407 Fuel Oil/Natural Gas | \$ 36,200.00 | \$ 36,000.00 | (200.00) | -0.55% | 19,300.00 | 16,700.00 | - |
| 408 Regulatory Requirements | \$ 30,000.00 | \$ 30,000.00 | 0.00 | 0.00% | 30,000.00 | - | - |
| 409 Maintenance/Bldg & Grds | \$ 32,700.00 | \$ 34,700.00 | 2,000.00 | 6.12% | 19,800.00 | 14,900.00 | - |
| 410 Payroll Taxes | \$ 69,700.00 | \$ 69,400.00 | (300.00) | -0.43% | 39,600.00 | 29,800.00 | - |
| 411 Health Benefits | \$ 314,900.00 | \$ 239,400.00 | (75,500.00) | -23.98% | 136,500.00 | 102,900.00 | - |
| 412 Licenses/Permits | \$ 4,200.00 | \$ 4,200.00 | 0.00 | 0.00% | 3,200.00 | 1,000.00 | - |
| 415 Laboratory Service | \$ 39,850.00 | \$ 42,100.00 | 2,250.00 | 5.65% | 41,600.00 | 500.00 | - |
| 416 Laboratory Service - WTMUA | \$ 700.00 | \$ 1,000.00 | 300.00 | 42.86% | 1,000.00 | - | - |
| 417 Rental/Repair of Equipment | \$ 4,300.00 | \$ 4,300.00 | 0.00 | 0.00% | 2,500.00 | 1,800.00 | - |
| 420 Uniforms | \$ 12,900.00 | \$ 13,000.00 | 100.00 | 0.78% | 7,400.00 | 5,600.00 | - |
| 421 Replacement/Meters&Monitor | \$ 120,400.00 | \$ 126,000.00 | 5,600.00 | 4.65% | 126,000.00 | - | - |
| 422 Purchase of Equipment | \$ 12,000.00 | \$ 12,000.00 | 0.00 | 0.00% | 5,400.00 | 6,600.00 | - |
| 424 Computer Hardware / Software (Ops) | \$ 13,100.00 | \$ 12,000.00 | (1,100.00) | -8.40% | 6,800.00 | 5,200.00 | - |
| 425 ACUA Charges | \$ 1,578,000.00 | \$ 1,486,700.00 | (91,300.00) | -5.79% | - | 1,486,700.00 | - |
| 426 Repairs/Water | \$ 287,700.00 | \$ 296,800.00 | 9,100.00 | 3.16% | 296,800.00 | - | - |
| 427 Repairs/Sewer | \$ 125,000.00 | \$ 87,060.00 | (37,940.00) | -30.35% | - | 87,060.00 | - |
| 428 Education/Training | \$ 28,600.00 | \$ 23,700.00 | (4,900.00) | -17.13% | 13,500.00 | 10,200.00 | - |
| 429 GIS / Asset Management | \$ 32,200.00 | \$ 35,300.00 | 3,100.00 | 9.63% | 20,146.00 | 15,154.00 | - |
| 430 SCADA/Instrumentation | \$ 41,100.00 | \$ 31,500.00 | (9,600.00) | -23.36% | 16,100.00 | 15,400.00 | - |
| Total Operations & Maintenance | \$ 4,175,460.00 | \$ 3,906,060.00 | (269,400.00) | -6.45% | \$ 1,647,746.00 | \$ 2,258,314.00 | - |
| Total Operating Expenses | \$ 4,878,660.00 | \$ 4,613,260.00 | (265,400.00) | -5.44% | 2,050,346.00 | 2,562,914.00 | - |
| Total Debt Service | \$ 353,900.00 | \$ 350,650.00 | (3,250.00) | -0.92% | 205,440.00 | 145,210.00 | - |
| Capital Exp / R&R Reserves | \$ 800,900.00 | \$ 1,027,175.00 | 226,275.00 | 28.25% | 540,984.00 | 486,191.00 | - |
| Payment to Township | \$ 200,000.00 | \$ 245,815.00 | 45,815.00 | 22.91% | 111,588.00 | 134,227.00 | - |
| Fiscal Year Requirements | \$ 6,233,460.00 | \$ 6,236,900.00 | 3,440.00 | 0.06% | \$ 2,908,358.00 | \$ 3,328,542.00 | - |
| Net | \$ - | \$ - | \$ - | | \$ - | \$ - | |

Prior Year Adopted Appropriations Schedule

Hamilton Township Municipal Utilities Authority

FY 2019/2020 Adopted Budget

| | Water | Sewer | N/A | N/A | N/A | N/A | Total All Operations |
|--|---------------------|---------------------|-------------|-------------|-------------|-------------|----------------------|
| OPERATING APPROPRIATIONS | | | | | | | |
| <i>Administration - Personnel</i> | | | | | | | |
| Salary & Wages | \$ 136,200 | \$ 102,800 | | | | | \$ 239,000 |
| Fringe Benefits | 130,700 | 98,600 | | | | | 229,300 |
| Total Administration - Personnel | 266,900 | 201,400 | - | - | - | - | 468,300 |
| <i>Administration - Other (List)</i> | | | | | | | |
| See Attached Detailed Account Summary | 132,800 | 102,100 | | | | | 234,900 |
| Miscellaneous Administration* | | | | | | | - |
| Total Administration - Other | 132,800 | 102,100 | - | - | - | - | 234,900 |
| Total Administration | 399,700 | 303,500 | - | - | - | - | 703,200 |
| <i>Cost of Providing Services - Personnel</i> | | | | | | | |
| Salary & Wages | 483,500 | 364,800 | | | | | 848,300 |
| Fringe Benefits | 219,200 | 165,400 | | | | | 384,600 |
| Total COPS - Personnel | 702,700 | 530,200 | - | - | - | - | 1,232,900 |
| <i>Cost of Providing Services - Other (List)</i> | | | | | | | |
| See Attached Detailed Account Summary | 1,026,570 | 1,915,990 | | | | | 2,942,560 |
| Miscellaneous COPS* | | | | | | | - |
| Total COPS - Other | 1,026,570 | 1,915,990 | - | - | - | - | 2,942,560 |
| Total Cost of Providing Services | 1,729,270 | 2,446,190 | - | - | - | - | 4,175,460 |
| Total Principal Payments on Debt Service in Lieu of Depreciation | 181,110 | 121,644 | - | - | - | - | 302,754 |
| Total Operating Appropriations | 2,310,080 | 2,871,334 | - | - | - | - | 5,181,414 |
| NON-OPERATING APPROPRIATIONS | | | | | | | |
| Total Interest Payments on Debt | 25,828 | 25,316 | - | - | - | - | 51,144 |
| Operations & Maintenance Reserve | | | | | | | - |
| Renewal & Replacement Reserve | 420,300 | 380,600 | | | | | 800,900 |
| Municipality/County Appropriation | 60,000 | 140,000 | | | | | 200,000 |
| Other Reserves | 60,000 | 140,000 | | | | | 200,000 |
| Total Non-Operating Appropriations | 566,128 | 685,916 | - | - | - | - | 1,252,044 |
| TOTAL APPROPRIATIONS | 2,876,208 | 3,557,250 | - | - | - | - | 6,433,458 |
| ACCUMULATED DEFICIT | | | | | | | |
| TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT | 2,876,208 | 3,557,250 | - | - | - | - | 6,433,458 |
| UNRESTRICTED NET POSITION UTILIZED | | | | | | | |
| Municipality/County Appropriation | 60,000 | 140,000 | - | - | - | - | 200,000 |
| Other | | | | | | | - |
| Total Unrestricted Net Position Utilized | 60,000 | 140,000 | - | - | - | - | 200,000 |
| TOTAL NET APPROPRIATIONS | \$ 2,816,208 | \$ 3,417,250 | \$ - | \$ - | \$ - | \$ - | \$ 6,233,458 |

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

| | | | | | | | | |
|--------------------------------------|---------------|---------------|------|------|------|------|------|---------------|
| 5% of Total Operating Appropriations | \$ 115,504.00 | \$ 143,566.70 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 259,070.70 |
|--------------------------------------|---------------|---------------|------|------|------|------|------|---------------|

Prior Year Adopted Appropriations Schedule

Hamilton Township Municipal Utilities Authority

If Authority has no debt X this box

| | | Fiscal Year Ending in | | | | | | | |
|--------------------------------|------------------|-----------------------|------------|------------|------------|------------|--------------|--------------|-----------------------------|
| | | Proposed | 2022 | 2023 | 2024 | 2025 | 2026 | Thereafter | Total Principal Outstanding |
| Adopted Budget Year 2019/2020 | Budget Year 2021 | | | | | | | | |
| Water | | | | | | | | | |
| NJEIT Loan - Revised | \$ 48,327 | \$ 48,671 | \$ 49,053 | \$ 49,473 | \$ 49,926 | \$ 50,413 | \$ 249,515 | \$ 545,378 | |
| NJEIT Loan | 133,080 | 133,080 | 138,080 | 138,080 | 138,080 | 143,080 | 984,851 | 1,808,331 | |
| Total Principal | 181,110 | 181,751 | 187,133 | 187,553 | 188,006 | 193,493 | 1,234,366 | 2,353,709 | |
| Sewer | | | | | | | | | |
| NJEIT Loan | 42,791 | 42,791 | 42,791 | 47,791 | 47,791 | 47,791 | 253,954 | 525,700 | |
| NJEIT Loan | 46,343 | 46,343 | 46,343 | 46,343 | 51,343 | 51,343 | 359,403 | 647,461 | |
| NJEIT Loan | 32,510 | 37,510 | 37,510 | 37,510 | 37,510 | 37,510 | 310,081 | 530,141 | |
| Total Principal | 121,644 | 126,644 | 126,644 | 131,644 | 136,644 | 136,644 | 923,438 | 1,703,302 | |
| N/A | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Total Principal | | | | | | | | | |
| N/A | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Total Principal | | | | | | | | | |
| N/A | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Total Principal | | | | | | | | | |
| TOTAL PRINCIPAL ALL OPERATIONS | \$ 302,754 | \$ 308,395 | \$ 313,777 | \$ 319,197 | \$ 324,650 | \$ 330,138 | \$ 2,157,804 | \$ 4,057,012 | |

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

| | | |
|---------------------|----------------|-----------------------------|
| | <u>Moody's</u> | <u>Standard & Poors</u> |
| Bond Rating | AAA | AAA |
| Year of Last Rating | 2/17/1998 | 2/17/1998 |

Debt Service Schedule - Interest

Hamilton Township Municipal Utilities Authority

| | Adopted Budget Year 2019/2020 | Proposed Budget Year 2021 | <i>Fiscal Year Ending in</i> | | | | | Thereafter | Total Interest Payments Outstanding |
|--------------------------------------|----------------------------------|---------------------------------|------------------------------|-----------|-----------|-----------|-----------|------------|---|
| | | | 2022 | 2023 | 2024 | 2025 | 2026 | | |
| Water | | | | | | | | | |
| NJEIT Loan - Revised | \$ 6,409 | \$ 6,112 | \$ 5,768 | \$ 5,386 | \$ 4,967 | \$ 4,513 | \$ 4,025 | \$ 10,710 | \$ 41,481 |
| NJEIT Loan | 19,419 | 17,919 | 16,419 | 14,919 | 13,169 | 11,419 | 10,369 | 38,025 | 122,239 |
| | | | | | | | | | - |
| Sewer | | | | | | | | | |
| Total Interest Payments | 25,828 | 24,031 | 22,187 | 20,305 | 18,136 | 15,932 | 14,394 | 48,735 | 163,720 |
| | | | | | | | | | |
| NJEIT Loan | 12,110 | 11,110 | 10,110 | 9,110 | 8,110 | 6,860 | 5,610 | 13,265 | 64,175 |
| NJEIT Loan | 6,606 | 6,106 | 5,606 | 5,106 | 4,606 | 4,106 | 3,656 | 12,975 | 42,161 |
| NJEIT Loan | 6,600 | 6,350 | 6,100 | 5,600 | 5,100 | 4,600 | 4,100 | 17,400 | 49,250 |
| | | | | | | | | | - |
| Total Interest Payments | 25,316 | 23,566 | 21,816 | 19,816 | 17,816 | 15,566 | 13,366 | 43,640 | 155,586 |
| N/A | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Total Interest Payments | | | | | | | | | |
| N/A | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Total Interest Payments | | | | | | | | | |
| N/A | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Total Interest Payments | | | | | | | | | |
| N/A | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Type in Issue Name | | | | | | | | | |
| Total Interest Payments | | | | | | | | | |
| TOTAL INTEREST ALL OPERATIONS | \$ 51,144 | \$ 47,597 | \$ 44,003 | \$ 40,121 | \$ 35,952 | \$ 31,498 | \$ 27,760 | \$ 92,375 | \$ 319,306 |

Net Position Reconciliation

Hamilton Township Municipal Utilities Authority

For the Period September 1, 2020 to August 31, 2021

FY 2021 Proposed Budget

| | Water | Sewer | N/A | N/A | N/A | N/A | Total All Operations |
|--|--------------|--------------|------|------|------|------|----------------------|
| TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1) | \$12,696,551 | \$ 9,504,792 | | | | | \$22,201,343 |
| Less: Invested in Capital Assets, Net of Related Debt (1) | 13,457,026 | 9,349,596 | | | | | 22,806,623 |
| Less: Restricted for Debt Service Reserve (1) | - | - | | | | | - |
| Less: Other Restricted Net Position (1) | | | | | | | - |
| Total Unrestricted Net Position (1) | (760,475) | 155,196 | | | | | (605,279) |
| Less: Designated for Non-Operating Improvements & Repairs | | | | | | | - |
| Less: Designated for Rate Stabilization | | | | | | | - |
| Less: Other Designated by Resolution | | | | | | | - |
| Plus: Accrued Unfunded Pension Liability (1) | 1,425,000 | 1,031,897 | | | | | 2,456,897 |
| Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1) | 2,153,121 | 1,559,156 | | | | | 3,712,277 |
| Plus: Estimated Income (Loss) on Current Year Operations (2) | (140,039) | 1,270,964 | | | | | 1,130,925 |
| Plus: Other Adjustments (attach schedule) | | | | | | | - |
| UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET | 2,677,606 | 4,017,213 | | | | | 6,694,820 |
| Unrestricted Net Position Utilized to Balance Proposed Budget | - | - | | | | | - |
| Unrestricted Net Position Utilized in Proposed Capital Budget | 858,815 | 142,425 | | | | | 1,001,240 |
| Appropriation to Municipality/County (3) | 111,588 | 134,227 | | | | | 245,815 |
| Total Unrestricted Net Position Utilized in Proposed Budget | 970,403 | 276,652 | | | | | 1,247,055 |
| PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR | \$ 1,707,204 | \$ 3,740,561 | \$ - | \$ - | \$ - | \$ - | \$ 5,447,765 |
| Last issued Audit Report (4) | | | | | | | |

(1) Total of all operations for this line item must agree to audited financial statements.
 (2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.
 (3) Amount may not exceed 5% of total operating appropriations. See calculation below.
 Maximum Allowable Appropriation to Municipality/County \$ 111,588 \$ 134,228 \$ - \$ - \$ - \$ - \$ 245,816
 (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

Hamilton Township Municipal Utilities Authority
 Projected Schedule of Revenues, Expenses and Changes in Net Assets by Department
 For Year Ended August 31, 2020
Attachment for Schedule F-8

| | <u>Water</u> <u>Department</u> | <u>Sewer</u> <u>Department</u> | <u>Total</u> |
|------------------------------------|-----------------------------------|-----------------------------------|-----------------------|
| User Charges & Fees | 5,221,317.69 | 6,480,062.16 | 11,701,379.85 |
| Service Contract Fees | 47,917.54 | 255,769.12 | 303,686.66 |
| Other Operating Revenue | <u>13,465.41</u> | <u>6,920.77</u> | <u>20,386.18</u> |
| Total Operating Revenue | 5,282,700.64 | 6,742,752.05 | 12,025,452.69 |
| Connection Fees | 1,069,876.00 | 441,456.00 | 1,511,332.00 |
| Investment Income | 79,061.33 | 59,642.76 | 138,704.09 |
| Other Non Operating | <u>147,741.77</u> | <u>17,191.00</u> | <u>164,932.77</u> |
| Total Non-Operating Revenue | 1,296,679.10 | 518,289.76 | 1,814,968.86 |
| Total Revenues | 6,579,379.74 | 7,261,041.81 | 13,840,421.55 |
| Administration Salaries & Wages | 256,443.37 | 193,456.95 | 449,900.32 |
| Fringe Benefits | 118,126.36 | 89,112.51 | 207,238.87 |
| Other Expenses | 356,517.92 | 270,857.99 | 627,375.91 |
| Operations Salaries & Wages | 847,469.42 | 639,318.94 | 1,486,788.36 |
| Fringe Benefits | 308,854.73 | 233,267.01 | 542,121.74 |
| Other Expenses | 1,824,574.31 | 3,230,069.86 | 5,054,644.17 |
| Depreciation (Projected) | <u>1,749,502.20</u> | <u>1,243,778.44</u> | <u>2,993,280.64</u> |
| Total Operating Expenses | 5,461,488.31 | 5,899,861.70 | 11,361,350.01 |
| Township Contribution | 118,500.00 | 281,500.00 | 400,000.00 |
| Additions to Capital Assets | 901,755.00 | 381,606.00 | 1,283,361.00 |
| Debt Service Int | <u>52,577.66</u> | <u>48,303.10</u> | <u>100,880.76</u> |
| Total Non-Operating Expense | 1,072,832.66 | 711,409.10 | 1,784,241.76 |
| Total Expenses | 6,534,320.97 | 6,611,270.80 | 13,145,591.77 |
| Net Increase / Decrease | 45,058.78 | 649,771.00 | 694,829.78 |
| Beginning Net Position FY 2019 | 12,696,551.10 | 9,504,792.24 | 22,201,343.34 |
| Net Income FY 2019/FY 2020 | 45,058.78 | 649,771.00 | 694,829.78 |
| Net Position FY 2019 | 12,741,609.88 | 10,154,563.24 | 22,896,173.12 |
| Net Position | | | |
| Net Invested in Capital Assets | 13,642,123.94 | 8,728,403.22 | 22,370,527.16 |
| Restricted / Designated | - | - | - |
| Pension & Retiree Benefit Liabilit | (2,416,604.80) | (1,749,955.20) | (4,166,560.00) |
| Unrestricted | 1,516,090.74 | 3,176,115.22 | 4,692,205.96 |

HAMILTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
HAMILTON TOWNSHIP, NEW JERSEY

COMPARATIVE STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS BY DEPARTMENT
FOR THE YEARS ENDED AUGUST 31, 2019

| | Water Department | Sewer Department | 2019 |
|--|-----------------------|-----------------------|-----------------------|
| Operating Revenues: | | | |
| User charges and fees | 2,557,717.69 | 3,282,762.16 | 5,840,479.85 |
| Service contract fees | 24,417.54 | 136,769.12 | 161,186.66 |
| Other operating revenues | 3,465.41 | 888.29 | 4,353.70 |
| Total Operating Revenues | <u>2,585,600.64</u> | <u>3,420,419.57</u> | <u>6,006,020.21</u> |
| Operating Expenses: | | | |
| Administration: | | | |
| Salaries and wages | 121,863.37 | 91,931.95 | 213,795.32 |
| Fringe benefits | 55,333.36 | 41,742.51 | 97,075.87 |
| Other | 157,374.92 | 118,757.99 | 276,132.91 |
| Cost of Providing Services: | | | |
| Salaries and wages | 405,870.42 | 306,182.94 | 712,053.36 |
| Fringe benefits | 136,323.73 | 103,003.01 | 239,326.74 |
| Other | 818,446.31 | 1,615,524.86 | 2,433,971.17 |
| Depreciation | 874,751.10 | 621,889.22 | 1,496,640.32 |
| Total Operating Expenses | <u>2,569,963.21</u> | <u>2,899,032.48</u> | <u>5,468,995.69</u> |
| Operating Income (Loss) | <u>15,637.43</u> | <u>521,387.09</u> | <u>537,024.52</u> |
| Non-Operating Revenues (Expenses): | | | |
| Interest income | 45,964.85 | 34,675.24 | 80,640.09 |
| Connection fees | 1,019,616.00 | 370,456.00 | 1,390,072.00 |
| Principal forgiveness - NJEIT | | - | - |
| Gain (loss) on disposal of assets | - | - | - |
| Deferred Amount on refunding | - | - | - |
| Amortization of bond issue costs | | | |
| Payments to Hamilton Township | (58,500.00) | (141,500.00) | (200,000.00) |
| Interest expense | (26,747.66) | (22,983.10) | (49,730.76) |
| Collective Pension Expense | - | - | - |
| Other | 77,018.25 | 17,191.00 | 94,209.25 |
| Total Non-Operating Revenues (Expenses) | <u>1,057,351.44</u> | <u>257,839.14</u> | <u>1,315,190.58</u> |
| Net Income (Loss) | 1,072,988.88 | 779,226.22 | 1,852,215.10 |
| Additions to Capital Assets | | | - |
| Change in Net Assets | 1,072,988.88 | 779,226.22 | 1,852,215.10 |
| Total Net Assets - Beginning | 12,696,551.10 | 9,504,792.24 | <u>22,201,343.34</u> |
| Total Net Assets - Ending | <u>13,769,539.98</u> | <u>10,284,018.46</u> | <u>24,053,558.44</u> |
| Net Position | | | |
| Invested in Capital Assets Net of Related Debt | 13,642,123.94 | 8,728,403.22 | 22,370,527.16 |
| Restricted | - | - | - |
| Unrestricted | | | |
| Unfunded Pension Liability | <u>(2,416,604.80)</u> | <u>(1,749,955.20)</u> | <u>(4,166,560.00)</u> |
| Fund Balance | 2,544,020.84 | 3,305,570.44 | 5,849,591.28 |

HAMILTON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
HAMILTON TOWNSHIP, NEW JERSEY

COMPARATIVE STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS
BY DEPARTMENT FOR THE YEARS ENDED AUGUST 31, 2020

| | Water Department | Sewer Department | 2020 |
|--|-----------------------|----------------------|-----------------------|
| Operating Revenues: | | | |
| User charges and fees | 2,663,600.00 | 3,197,300.00 | 5,860,900.00 |
| Service contract fees | 23,500.00 | 119,000.00 | 142,500.00 |
| Other operating revenues | 10,000.00 | 6,032.48 | 16,032.48 |
| Total Operating Revenues | 2,697,100.00 | 3,322,332.48 | 6,019,432.48 |
| Operating Expenses: | | | |
| Administration: | | | |
| Salaries and wages | 134,580.00 | 101,525.00 | 236,105.00 |
| Fringe benefits | 62,793.00 | 47,370.00 | 110,163.00 |
| Other | 199,143.00 | 152,100.00 | 351,243.00 |
| Cost of Providing Services: | | | |
| Salaries and wages | 441,599.00 | 333,136.00 | 774,735.00 |
| Fringe benefits | 172,531.00 | 130,264.00 | 302,795.00 |
| Other | 1,006,128.00 | 1,614,545.00 | 2,620,673.00 |
| Depreciation | 874,751.10 | 621,889.22 | 1,496,640.32 |
| Total Operating Expenses | 2,891,525.10 | 3,000,829.22 | 5,892,354.32 |
| Operating Income (Loss) | (194,425.10) | 321,503.26 | 127,078.16 |
| Non-Operating Revenues (Expenses): | | | |
| Interest income | 33,096.48 | 24,967.52 | 58,064.00 |
| Connection fees | 50,260.00 | 71,000.00 | 121,260.00 |
| Principal forgiveness - NJEIT | | - | - |
| Gain (loss) on disposal of assets | - | - | - |
| Deferred Amount on refunding | - | - | - |
| Amortization of bond issue costs | | | - |
| Payments to Hamilton Township | (60,000.00) | (140,000.00) | (200,000.00) |
| Interest expense | (25,830.00) | (25,320.00) | (51,150.00) |
| Collective Pension Expense | | - | - |
| Other | 70,723.52 | | 70,723.52 |
| Total Non-Operating Revenues (Expenses) | 68,250.00 | (69,352.48) | (1,102.48) |
| Net Income (Loss) | (126,175.10) | 252,150.78 | 125,975.68 |
| Additions to Capital Assets | 901,755.00 | 381,606.00 | 1,283,361.00 |
| Change in Net Assets | (1,027,930.10) | (129,455.22) | (1,157,385.32) |
| Total Net Assets - Beginning | 13,769,539.98 | 10,284,018.46 | 24,053,558.44 |
| Total Net Assets - Ending | 12,741,609.88 | 10,154,563.24 | 22,896,173.12 |
| Net Position | | | |
| Invested in Capital Assets Net of Related Debt | 13,642,123.94 | 8,728,403.22 | 22,370,527.16 |
| Restricted | - | - | - |
| Unrestricted | | | |
| Unfunded Pension Liability | (2,416,604.80) | (1,749,955.20) | (4,166,560.00) |
| Fund Balance | 1,516,090.74 | 3,176,115.22 | 4,692,205.96 |

2020 (2020-2021)
Hamilton Township
Municipal Utilities
Authority
(Name)

AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2020 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

Hamilton Township Municipal Utilities Authority (Name)

FISCAL YEAR: FROM: 09/01/20 TO: 08/31/21

[X] enter X to the left if this paragraph is applicable

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Hamilton Township Municipal Utilities Authority, on the 10th day of June, 2020.

OR

[] enter X to the left if this paragraph is applicable

It is hereby certified that the governing body of the _____ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s):

| | | | |
|----------------------|--|-------------|--------------|
| Officer's Signature: | <i>Francis A. Tomasello</i> | | |
| Name: | Francis A. Tomasello | | |
| Title: | Secretary | | |
| Address: | 6024 Ken Scull Avenue, Mays Landing NJ 08330 | | |
| Phone Number: | 609 625-1872 | Fax Number: | 609 625-0855 |
| E-mail address | ftomasello@htmua.com | | |

2020 (2020-2021) CAPITAL BUDGET/PROGRAM MESSAGE

Hamilton Township Municipal Utilities Authority Authority (Name)

FISCAL YEAR: FROM: 09/01/20 TO: 08/31/21

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects?
The municipality was presented with a copy of the HTMUA's proposed Capital Budget/ Program. The Authority Executive Director presents the program to Township Committee annually. Projects that may impact the Township's Road Program are coordinated with the Township.
2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?
Capital projects are developed from the HTMUA's Master Capital Plan. The HTMUA's design consultants evaluate a project's lifecycle costs during the design phase of the project. The HTMUA appears before the local Planning Board as applicable prior to bidding larger projects.
3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?
Yes, the HTMUA's Master Capital Plan projects out 10-years. The HTMUA continues to refine its Geographic Information System and computerized Asset Management program. More detailed information is expected to be available from the Asset Management Program in the coming years as more condition assessment data is input.
4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example Rate Increases Funding or Other sources). *The Authority intends to pursue low interest loans or grants available through the New Jersey Infrastructure Bank. Rate increases to fund future debt service may be necessary depending on whether the monies received from the I-Bank are in the form of low interest loans or grants.*
5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan. *None*
6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan. *None*

Add additional sheets if necessary.

Proposed Capital Budget

Hamilton Township Municipal Utilities Authority
 For the Period September 1, 2020 to August 31, 2021

| | Estimated Total Cost | Funding Sources | | | | |
|--------------------------------------|----------------------|------------------------------------|-------------------------------|---------------------|----------------|---------------|
| | | Unrestricted Net Position Utilized | Renewal & Replacement Reserve | Debt Authorization | Capital Grants | Other Sources |
| <i>Water</i> | | | | | | |
| See Attached | \$ 1,340,000 | \$ 858,815 | \$ 481,185 | | | |
| Water Main / Lead Line Replacement | 2,375,000 | | | 2,375,000 | | |
| Type in Description | - | | | | | |
| Total | 3,715,000 | 858,815 | 481,185 | 2,375,000 | - | - |
| <i>Sewer</i> | | | | | | |
| See Attached | 648,600 | \$ 142,425 | \$ 506,175 | | | |
| Type in Description | - | | | | | |
| Type in Description | - | | | | | |
| Type in Description | - | | | | | |
| Total | 648,600 | 142,425 | 506,175 | - | - | - |
| <i>N/A</i> | | | | | | |
| Type in Description | - | | | | | |
| Type in Description | - | | | | | |
| Type in Description | - | | | | | |
| Type in Description | - | | | | | |
| Total | - | - | - | - | - | - |
| <i>N/A</i> | | | | | | |
| Type in Description | - | | | | | |
| Type in Description | - | | | | | |
| Type in Description | - | | | | | |
| Type in Description | - | | | | | |
| Total | - | - | - | - | - | - |
| <i>N/A</i> | | | | | | |
| Type in Description | - | | | | | |
| Type in Description | - | | | | | |
| Type in Description | - | | | | | |
| Type in Description | - | | | | | |
| Total | - | - | - | - | - | - |
| <i>N/A</i> | | | | | | |
| Type in Description | - | | | | | |
| Type in Description | - | | | | | |
| Type in Description | - | | | | | |
| Type in Description | - | | | | | |
| Total | - | - | - | - | - | - |
| TOTAL PROPOSED CAPITAL BUDGET | \$ 4,363,600 | \$ 1,001,240 | \$ 987,360 | \$ 2,375,000 | \$ - | \$ - |

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Hamilton Township Municipal Utilities Authority

For the Period September 1, 2020 to August 31, 2021

Fiscal Year Beginning in

| | Estimated Total Cost | Current Budget Year 2021 | 2022 | 2023 | 2024 | 2025 | 2026 |
|--------------------------------|-------------------------|-----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <i>Water</i> | | | | | | | |
| See Attached | \$ 2,017,000 | \$ 1,340,000 | \$ 115,400 | \$ 215,400 | \$ 115,400 | \$ 115,400 | \$ 115,400 |
| Water Main / Lead Line Replace | 2,375,000 | 2,375,000 | | | | | |
| \$0 | - | - | | | | | |
| Type in Description | - | - | | | | | |
| Total | 4,392,000 | 3,715,000 | 115,400 | 215,400 | 115,400 | 115,400 | 115,400 |
| <i>Sewer</i> | | | | | | | |
| See Attached | 1,366,600 | 648,600 | \$ 203,600 | \$ 128,600 | \$ 128,600 | \$ 128,600 | \$ 128,600 |
| Type in Description | - | - | | | | | |
| Type in Description | - | - | | | | | |
| Type in Description | - | - | | | | | |
| Total | 1,366,600 | 648,600 | 203,600 | 128,600 | 128,600 | 128,600 | 128,600 |
| <i>N/A</i> | | | | | | | |
| Type in Description | - | - | | | | | |
| Type in Description | - | - | | | | | |
| Type in Description | - | - | | | | | |
| Type in Description | - | - | | | | | |
| Total | - | - | - | - | - | - | - |
| <i>N/A</i> | | | | | | | |
| Type in Description | - | - | | | | | |
| Type in Description | - | - | | | | | |
| Type in Description | - | - | | | | | |
| Type in Description | - | - | | | | | |
| Total | - | - | - | - | - | - | - |
| <i>N/A</i> | | | | | | | |
| Type in Description | - | - | | | | | |
| Type in Description | - | - | | | | | |
| Type in Description | - | - | | | | | |
| Type in Description | - | - | | | | | |
| Total | - | - | - | - | - | - | - |
| <i>N/A</i> | | | | | | | |
| Type in Description | - | - | | | | | |
| Type in Description | - | - | | | | | |
| Type in Description | - | - | | | | | |
| Type in Description | - | - | | | | | |
| Total | - | - | - | - | - | - | - |
| TOTAL | \$ 5,758,600 | \$ 4,363,600 | \$ 319,000 | \$ 344,000 | \$ 244,000 | \$ 244,000 | \$ 244,000 |

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

HAMILTON TOWNSHIP MUA 5 YEAR'S CAPITAL BUDGETS

| Budget Years | <u>2020-2021</u> | <u>2021-2022</u> | <u>2022-2023</u> | <u>2023-2024</u> | <u>2024-2025</u> | <u>2025-2026</u> |
|---|------------------|------------------|------------------|------------------|------------------|------------------|
| <u>Capital Expenditures*</u> | | | | | | |
| Water Projects | 25,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| Water Main Replacement Due to Lead Services | 2,375,000 | | | | | |
| Well 6 Building & Mechanical Upgrade | 1,100,000 | | | | | |
| Well 8 Building & Mechanical & Generator Upgrade | | | | | | |
| Water Main Extension - Victor's Alley | | | 100,000 | | | |
| Generator Replacement Wells 5 & 9 | 65,000 | | | | | |
| Well #9 Additional Land Purchase | | | | | | |
| Well #9 Replacement Blower | 40,000 | | | | | |
| Well 6 & 8 Well Inspection | 110,000 | | | | | |
| Mill St Bridge Replacement - Water Main | | | | | | |
| Mill St Bridge Replacement - Sewer Main | 60,000 | | | | | |
| Sewer Projects | 25,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| Muffin Monster (Pump Stations) | 9,000 | 9,000 | 9,000 | 9,000 | 9,000 | 9,000 |
| New Admin / Operations Facility | 0 | 0 | 0 | 0 | 0 | 0 |
| Hess Station Conversion to Submersible Pump | 394,600 | | | | | |
| Masonic Pump Station Land Purchase | 25,000 | | | | | |
| Generator Replacement Masonic Pump Station | | 75,000 | | | | |
| Vehicles / Equipment | <u>135,000</u> | <u>35,000</u> | <u>35,000</u> | <u>35,000</u> | <u>35,000</u> | <u>35,000</u> |
| Total | \$4,363,600 | \$319,000 | \$344,000 | \$244,000 | \$244,000 | \$244,000 |
| <u>Expenditures by Department</u> | | | | | | |
| Sewer | \$648,600 | \$203,600 | \$128,600 | \$128,600 | \$128,600 | \$128,600 |
| Water | \$3,715,000 | \$115,400 | \$215,400 | \$115,400 | \$115,400 | \$115,400 |
| | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Projects Funded with Loans / Grants | \$2,375,000 | | | | | |
| Projects Funded with Unrestricted / Renewal Replacement Funds | \$1,988,600 | \$319,000 | \$344,000 | \$244,000 | \$244,000 | \$244,000 |
| Sewer - Unrestricted / Renewal & Replacement | \$648,600 | \$203,600 | \$128,600 | \$128,600 | \$128,600 | \$128,600 |
| Water - Unrestricted / Renewal & Replacement | \$1,340,000 | \$115,400 | \$215,400 | \$115,400 | \$115,400 | \$115,400 |
| Difference | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |

5 Year Capital Improvement Plan Funding Sources

Hamilton Township Municipal Utilities Authority

For the Period September 1, 2020 to August 31, 2021

Funding Sources

| | Estimated Total Cost | Unrestricted Net Position Utilized | Renewal & Replacement Reserve | Debt Authorization | Capital Grants | Other Sources |
|--------------------------------|-------------------------|---------------------------------------|-------------------------------------|-----------------------|----------------|---------------|
| <i>Water</i> | | | | | | |
| See Attached | \$ 4,392,000 | \$ 858,815 | \$ 1,158,185 | \$ 2,375,000 | | |
| Water Main / Lead Line Replace | - | | | | | |
| \$0 | - | | | | | |
| Type in Description | - | | | | | |
| Total | <u>4,392,000</u> | <u>858,815</u> | <u>1,158,185</u> | <u>2,375,000</u> | - | - |
| <i>Sewer</i> | | | | | | |
| See Attached | 1,366,600 | \$ 142,425 | \$ 1,224,175 | | | |
| Type in Description | - | | | | | |
| Type in Description | - | | | | | |
| Type in Description | - | | | | | |
| Total | <u>1,366,600</u> | <u>142,425</u> | <u>1,224,175</u> | - | - | - |
| <i>N/A</i> | | | | | | |
| Type in Description | - | | | | | |
| Type in Description | - | | | | | |
| Type in Description | - | | | | | |
| Type in Description | - | | | | | |
| Total | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| <i>N/A</i> | | | | | | |
| Type in Description | - | | | | | |
| Type in Description | - | | | | | |
| Type in Description | - | | | | | |
| Type in Description | - | | | | | |
| Total | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| <i>N/A</i> | | | | | | |
| Type in Description | - | | | | | |
| Type in Description | - | | | | | |
| Type in Description | - | | | | | |
| Type in Description | - | | | | | |
| Total | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| <i>N/A</i> | | | | | | |
| Type in Description | - | | | | | |
| Type in Description | - | | | | | |
| Type in Description | - | | | | | |
| Type in Description | - | | | | | |
| Total | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| TOTAL | <u>\$ 5,758,600</u> | <u>\$ 1,001,240</u> | <u>\$ 2,382,360</u> | <u>\$ 2,375,000</u> | <u>\$ -</u> | <u>\$ -</u> |
| Total 5 Year Plan per CB-4 | <u>\$ 5,758,600</u> | | | | | |

- If amount is other than zero, verify that projects listed above match projects listed on CB-4.

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.